PUBLIC HEARING
REPORT TO COUNCIL
Request To License Undeveloped Road Allowance
11:00am November 18, 2026

Application information	**File: PL2001-11NW**
LEGAL DESCRIPTION: The undeveloped road allowance adjacent to the west boundary of the NW ¼ of 11-20-01 W5M containing ~4 acres.	
LANDOWNER: Foothills County	
LICENCE APPLICANT: Alan Burnell	
PROPOSAL: Request to License Undeveloped Road Allowance	
DIVISION NO: 2	**COUNCILLOR:** Benita Estes
FILE MANAGER: Donna Fowler, Municipal Lands Administrator	

LOCATION

The undeveloped road allowance is located approximately 2 km southwest of the Town of Okotoks on the south side of 402 Ave W within an undeveloped portion of 32 Street W.

BACKGROUND

May 2026

An application was submitted by Alan Burnell, to request Council's consideration to license the above noted portion of undeveloped road allowance for the purpose of cultivation.

The applicant owns the quarter section bordering the east side of the road allowance. The RA along the north boundary of his parcel is currently licensed to the owners of SW 14-20-01 W5 for the purpose of grazing.

July 8, 2026

Council directed administration to proceed with a public hearing to consider the closure for license of the undeveloped road allowance.

Circulation:

The Application was circulated internally and externally with responses as indicted

Foothills County Website – Application file was posted on November 4, 2026
Western Wheel Advertisement – November 4 & 11, 2026
Adjacent Landowner Circulation – No written concerns to November 10, 2026
Internal Circulation – No concerns to November 10, 2026
External Agencies Circulation with no concerns identified to November 10, 2026

REQUEST OF COUNCIL

OPTION 1 – APPROVAL
That Council grants first reading to Bylaw XX/2026 to authorize the closure for license of the undeveloped road allowance adjacent to the west boundary of NW 11-20-01 W5M containing 4 acres (1.62 ha) more or less. Access will not be denied.
Subject to Ministerial approval prior to second and third reading of the Bylaw

OPTION 2 – POSTPONE
That Council postpones their decision to allow administration to gather more information.

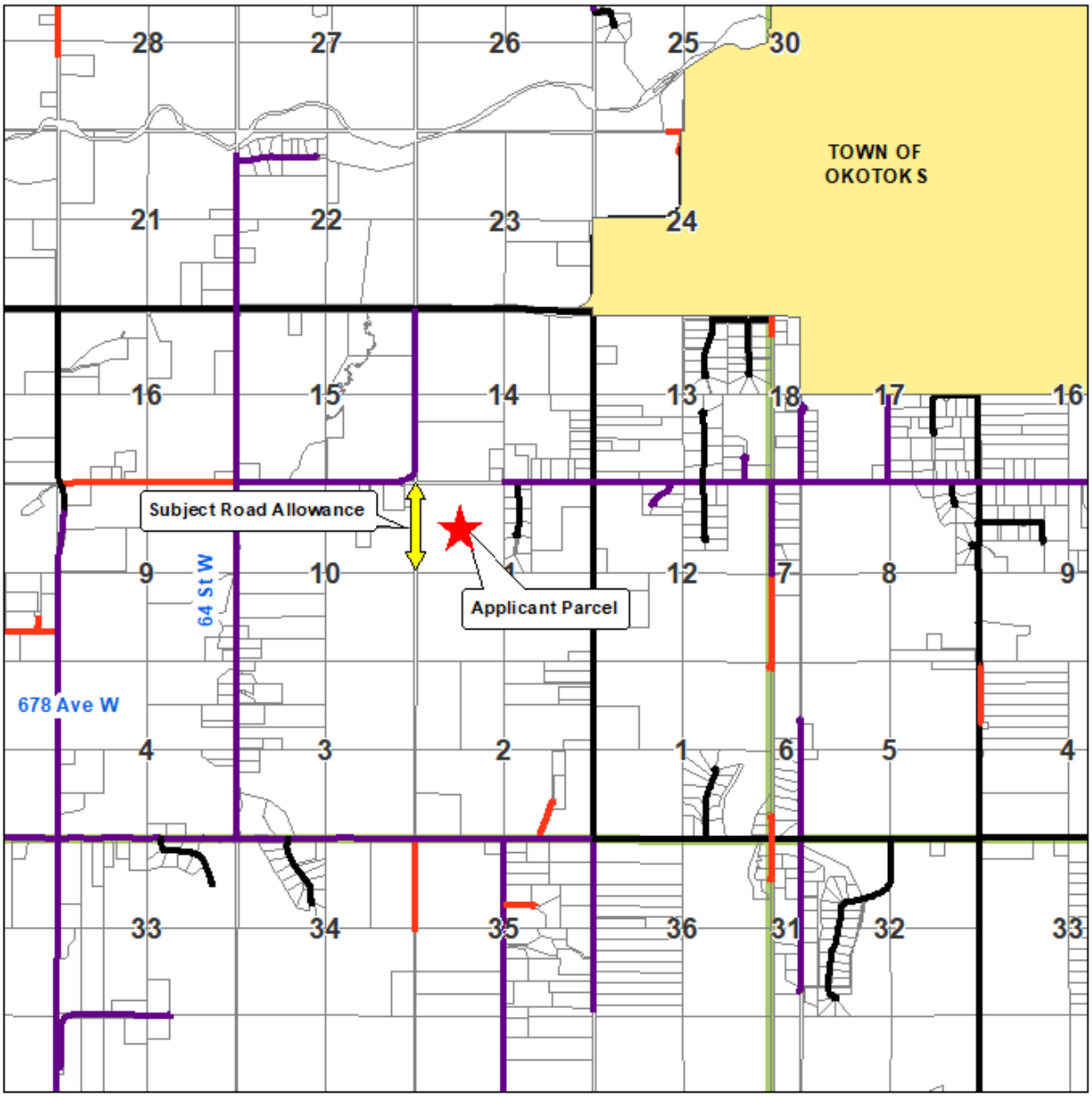
OPTION 3 – REFUSAL
That Council denies the application, at this time.

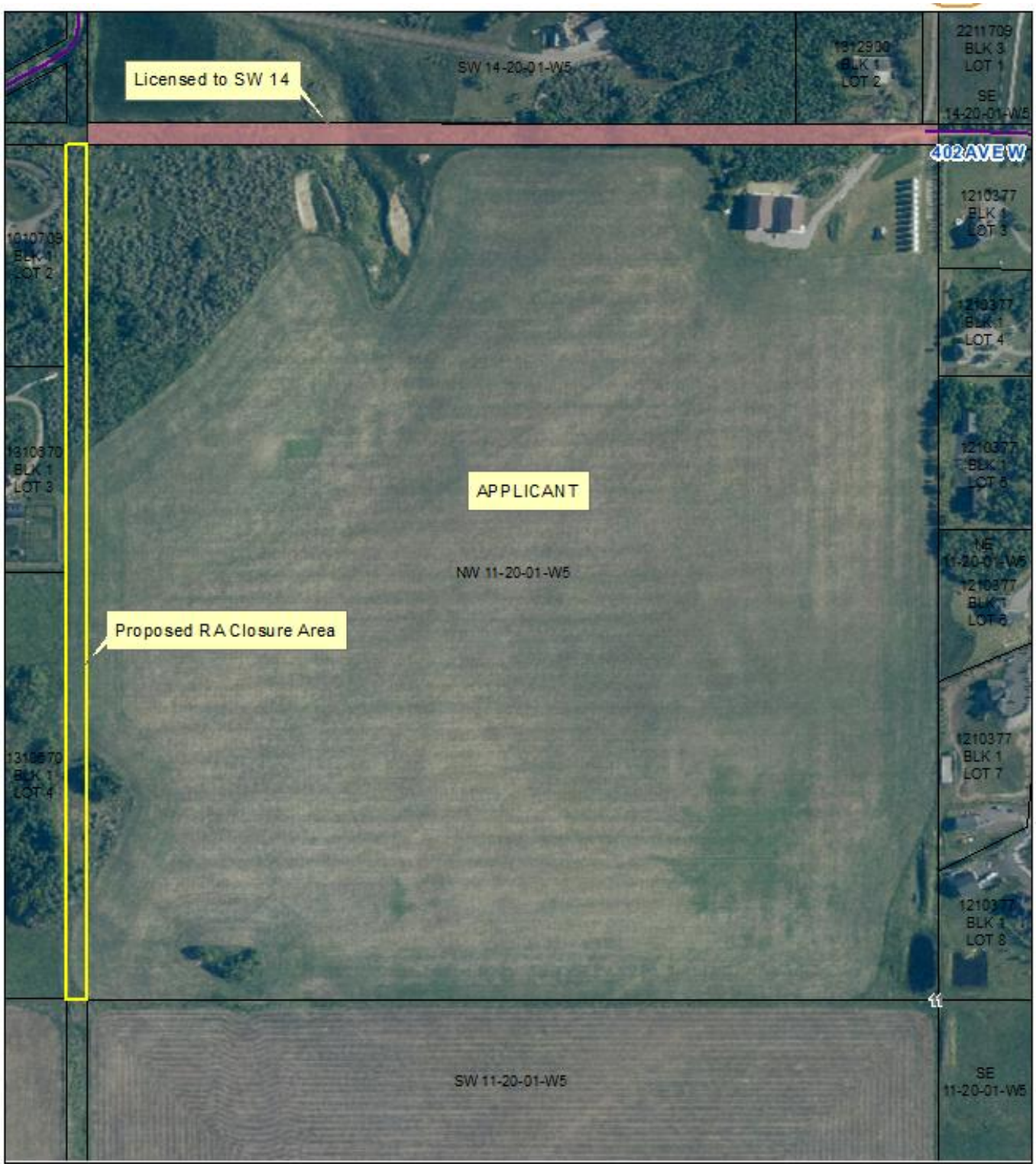
APPENDICES

APPENDIX A - Location Map

APPENDIX B – Draft Bylaw XX/2026

APPENDIX A:
LOCATION MAPS




Licensed to SW 14
SW 14-20-01-W5
1912900
BLK 1
LOT 2
2211709
BLK 3
LOT 1
SE
14-20-01-W5
402AVE W
1210377
BLK 1
LOT 3
1210377
BLK 1
LOT 4
1210377
BLK 1
LOT 5
NE
11-20-01-W5
1210377
BLK 1
LOT 6
1210377
BLK 1
LOT 7
1210377
BLK 1
LOT 8
1910705
BLK 1
LOT 2
1310370
BLK 1
LOT 3
APPLICANT
NW 11-20-01-W5
Proposed RA Closure Area
1310370
BLK 1
LOT 4
SW 11-20-01-W5
SE
11-20-01-W5

APPENDIX B:
Draft Bylaw XX/2026

(file:PL2001-11NW)

BYLAW XX/2026

A BYLAW OF FOOTHILLS COUNTY FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND LICENCE OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS the lands hereafter described are no longer required for public travel, and

WHEREAS application has been made to Council to have the highway closed, and

WHEREAS the Council of Foothills County deems it expedient to provide for a bylaw for the purpose of closing certain roads, or portions thereof, situated in the said municipality, and

WHEREAS notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and published in the Western Wheel on November 4, 2026, and November 11, 2026, and

WHEREAS Council was not petitioned in writing by a person claiming to be prejudicially affected by the bylaw.

NOW THEREFORE BE IT RESOLVED that the Council of Foothills County in the Province of Alberta does hereby close to public travel and provide licence to the following highways, subject to the rights of access granted by other legislation:

THE ROAD ALLOWANCE LYING WEST OF THE NORTHWEST ¼ OF SECTION 11 TOWNSHIP 20 RANGE 01 WEST OF THE 5TH MERIDIAN CONTANING 4.0 ACRES (1.62 HECTARES) MORE OR LESS.
Excepting thereout all mines and minerals.

Received first reading this ___ day of _____, 2026.

_____
Chief Elected Official

(Seal)

_____
Chief Administrative Officer

APPROVED this day of 20_.

_____
Minister of Transportation & Economic Corridors

Received second reading this day of , 20___.

Received third reading and finally passed this day of ,20____.

_____
Chief Elected Official

(Seal)

_____
Chief Administrative Officer