

**FOOTHILLS COUNTY
COUNCIL MINUTES**

April 29, 2026, 9:00 a.m.

Present: Reeve Siewert, Deputy Reeve Oel, Councillor Alger, Councillor McHugh, Councillor Callister, Councillor Kendall, Councillor Estes

Administration: Director of Corporate Services R. Hammond, Municipal Advisor H. Riva Cambrin, Director of Planning H. Hemingway, Manager of Legislative Services S. Barrett, Recording Secretary G. Stanley

GENERAL MATTERS

Call Meeting to Order

The meeting was called to order at 9:00 a.m.

Approval of the Agenda

That Council approve the agenda for the Council meeting of April 29, 2026.

CARRIED

MISCELLANEOUS MUNICIPAL ITEMS

Director of Public Works W. Kruger, Supervisor of Road Maintenance B. Wallator, Manager of Parks and Recreation J. Porter, Manager of Agricultural Services K. Kornelsen, Deputy Director of Community and Emergency Services P. Stapley and Director of Community and Emergency Services R. Saulnier were in attendance for a discussion period with Council.

Enforcement Services - 2026 First Quarter Report

That Council accept the Foothills Enforcement Services 2026 First Quarter Report as presented.

CARRIED

2026 Road Event - Chinook Gran Fondo

That Council authorize the use of municipal roads during the Chinook Classic Gran Fondo on June 21, 2026, subject to the standard municipal conditions and any further requirements as set forth by the Public Works and Emergency Services departments of Foothills County, including but not limited to the requirement for submission of associated permits from Alberta Transportation and Economic Corridors, adherence to any AHS protocols in place at the time of the event, increased patrol, and adequate flagging, advanced signage, including additional 'Caution, cyclist ahead' signage for motorists.

CARRIED

2026 Road Event - Granary Hill Climb

That Council authorize the use of municipal roads during the Granary Hill Climb on June 10, 2026, subject to the standard municipal conditions and any further requirements as set forth by the Public Works and Emergency Services departments of Foothills County, including but not limited to the requirement for submission of associated permits from Alberta Transportation and Economic Corridors, adherence to any AHS protocols in place at the time of the event, increased patrol, and adequate flagging, advanced signage, including additional 'Caution, cyclist ahead' signage for motorists for motorists.

CARRIED

2026 Road Event -

That Council authorize the use of municipal roads during the Millarville Half Marathon on June 20, 2026, subject to the standard municipal conditions and any further requirements as set forth by the Public Works and Emergency Services departments of Foothills County, including but not limited to the requirement for submission of associated permits from Alberta Transportation and Economic Corridors, adherence to any AHS protocols in place at the time of the event, increased patrol, and adequate flagging, and advanced signage. **Council noted the road closure on 192 Street W, barricading south of the racetrack entrance and at 176 Street for a turnaround. This application is pending the receipt of the certificate of insurance.**

CARRIED

Fibre Installation - Foothills Regional Landfill

That Council approve Administration to contract Aurora Comm Inc. to procure and install fibre to the Foothills Regional Landfill for a total cost not to exceed \$61,692.60 plus applicable taxes.

CARRIED

Foothills County/Turner, Karanfilov, Dimitrova - NW 26-21-01 W5M - Request to Set Purchase Price

That Council sets the purchase price for the portion of the undeveloped road plan between Plan 0813255, Block 4, Lot 9 and Plan 0813255, Block 4, Lot 10 within NW 26-21-01 W5M containing 0.7 acres more or less, at \$75,191.20 per acre, to be consolidated into the adjoining parcels 2/3 to Plan 0813255, Block 4, Lot 10, and 1/3 to Plan 0813255, Block 4, Lot 9.

CARRIED

Moir - 674 Avenue E - Request for Extension of Dust Control

That Council approve an additional 50 metres of dust control spot treatment west of 216140 674 Avenue East with associated costs paid by Foothills County.

CARRIED

SCHEDULED MEETINGS & PUBLIC HEARINGS

10:00 a.m. - Avail LLP Audit Presentation

M. Lutz of Avail LLP was in attendance to present the Foothills County 2025 audited financial statements.

11:00 a.m. - STARS – Presentation

J. Seely was in attendance to present the STARS 2025 Impact Report.

That Council acknowledge the 2025 STARS Impact Report.

CARRIED

That Council authorize an increase in support from \$1.50 to \$2.00 per capita for the 2026 STARS contribution.

CARRIED

MISCELLANEOUS MUNICIPAL ITEMS

2025 Reserve Transfers

That Council authorize the following 2025 transfer to (from) reserves:

Transfer from Reserves	
Aldersyde Water Systems Reserve	\$ (14,981,398)
Reserve for Future expenses	(3,500,000)
Cayley Cemetery Reserve	(10,563)
Transfer to Reserves	
Public Reserve	601,409
Cartwright Family Reward Fund Trust (interest earned)	4,304
Recreation Reserve (interest earned)	5,291
Cayley Cemetery Reserve	990
Senior Citizen Trust (interest earned)	61

CARRIED

Avail LLP Audit

That Council accept the Consolidated Financial Statements for the year ended December 31, 2025 as prepared by Avail Chartered Professional Accountants.

CARRIED

Unpaid Accounts Receivable Invoice to Taxes - Roll # 1927132940

That Council authorize invoice 36745 for \$351.75 be added to Tax Roll #1927132940.

CARRIED

Policy #300-008 Benefits – Amendment

That Council authorize amendments to the Benefits Policy #300-008 as presented.

CARRIED

Fee Bylaw Amendment - Bylaw 21/2026 (2nd & 3rd Reading)

Bylaw 21/2026

Bylaw 21/2026 was reintroduced into the meeting to authorize an amendment to Fee Bylaw 09/2026, to decrease the fee for Transfer Station garbage bags from \$5.00 to \$3.00.

That Bylaw 21/2026 be given second reading.

THE BYLAW WAS PASSED FOR TWO READINGS

That Bylaw 21/2026 be given third reading.

THE BYLAW WAS PASSED

MISCELLANEOUS PLANNING ITEMS

Wiebe - NW 27-21-02 W5M - Bylaw 66/2025 (2nd & 3rd Reading)

Bylaw 66/2025

Bylaw 66/2025 was reintroduced into the meeting to authorize an amendment to the Country Residential District land use rules to allow for the future subdivision of one 4.0 +/- acre Country Residential Sub-District “A” Parcel, leaving a 6.0 +/- acre Country

Residential District balance parcel on Plan 0111533, Block 1, Lot 2; Ptn. NW 27-21-02 W5M.

The proposed 4.0 +/- acre parcel shall be designated as Country Residential Sub-District 'A' to ensure that the recommendations and restrictions as outlined in the Building Envelope & Septic Disposal Evaluation (PSTS), (conditions of subdivision) are complied with, to the satisfaction of the Public Works Department. A completion certificate by a Professional Engineer verifying that all aspects of the noted reports have been met and a \$5000 deposit as a pre-release condition to ensure compliance with all conditions of the development permit will be required.

That Bylaw 66/2025 be given second reading.

THE BYLAW WAS PASSED FOR TWO READINGS

That Bylaw 66/2025 be given third reading.

THE BYLAW WAS PASSED

Irwin - NW 18-19-27 W4M - Bylaw 72/2025 (2nd & 3rd Reading)

Bylaw 72/2025

Bylaw 72/2025 was reintroduced into the meeting to authorize the redesignation of a 14.0 +/- acre portion on Ptn. NW 18-19-27 W4M from Agricultural District to Country Residential District, in order to allow for the future subdivision of one 14.0 +/- acre Country Residential District parcel, with an approximate 144.99 +/- acre Agricultural District balance parcel.

The 14.0 +/- parcel shall be designated as Country Residential Sub-District "A" to ensure that future development does not impact the minor drainage course that crosses the new lot.

That Bylaw 72/2025 be given second reading.

THE BYLAW WAS PASSED FOR TWO READINGS

That Bylaw 72/2025 be given third reading.

THE BYLAW WAS PASSED

Alberta Government Rural Renewal Program - Entrepreneur Stream

That Council direct Administration to proceed with the application to join the Rural Renewal program - Entrepreneur Stream.

CARRIED

Edge Tech Solutions Enterprises Inc. - NE 22-22-03 W5M - Development Permit 26D 082

That Development Permit 26D 082 for a Dwelling, Single Family with attached Garage having a maximum average height of no greater than 12 metres, to be located 30 metres from the north property line; and two sea-cans and one recreational vehicle, temporary during construction, to be located 10 metres from the north property line on Plan 1211902, Block 1, Lot 4; Ptn. NE 22-22-03 W5M be approved subject to the following conditions:

APPROVAL DESCRIPTION

Upon completion of the below noted Pre-Release Conditions, this approval allows for development and use on Plan 1211902, Block 1, Lot 4; Ptn. NE 22-22-03 W5M as follows:

1. One Dwelling, Single Family with attached Garage having an average height of no greater than 12 metres and located no closer than 30 metres from the north property line;
2. One Recreational Vehicle to be used temporarily during construction as a site office and located no closer than 10 metres from the north property line; and
3. Two 40 ft. sea-cans having a footprint of no greater than 320 sq. ft. each to be used temporarily during construction and located no closer than 10 metres from the north property line.

PRE-RELEASE CONDITIONS

Pre-release Conditions must be fulfilled before the Development Permit will be signed and released. Unless a time extension is issued under agreement between the Development Authority and the Applicants, failure to complete these pre-release conditions on or before September 29, 2026, will see this approval be deemed null and void.

Development shall not proceed until such time as the County has issued a signed Development Permit:

1. The Applicant shall submit a Lot Grading/Overland Drainage Plan to the satisfaction of the Public Works department; and

2. A refundable security deposit in the amount of \$2,500 to ensure the removal of the temporary development. This security will be refunded at such time that occupancy of the Recreational Vehicle as a site office ceases and the sea-cans are wholly removed from the property.

CONDITIONS OF APPROVAL

The following requirements must be completed within the twenty-four (24) month completion period for this Development Permit unless a time extension is issued under agreement between the Development Authority and the Applicant(s). Failure to complete the conditions of approval will see the Development Permit deemed null and void.

1. The applicant shall construct and maintain the development in accordance with all conditions of approval, advisory requirements, and plans that have been accepted by the municipality to be appropriate. Any revisions and/or additions to use of this land shall not proceed except under benefit of appropriate approvals;
2. All necessary building and safety code (plumbing, gas, septic and electrical) permits and inspections shall be obtained from the County. This includes but is not limited to, meeting requirements for the use of shipping containers for temporary storage;
3. Prior to the County acknowledging completion of the development, the applicant shall submit a review from the applicable designated Professional(s), confirming that all improvements are consistent with the Plans and Reports, and any recommendation / revisions, as have been accepted by the County;
4. The applicant shall obtain and post a 9-1-1 address;
5. The approach must be developed and inspected, to the satisfaction of the Public Works department;
6. Temporary facilities (Recreational Vehicle Site Office and Sea-cans) must be removed from the parcel upon within 30 days of occupancy of the Dwelling, Single Family;
7. Jobsite signage related to construction, lot development and marketing is to be removed within 60 days of completion of the development approved herein;
8. It is the landowner's responsibility to provide notification to the File Manager upon completion of the development; and
9. The applicant shall be responsible for payment of any professional costs including legal fees that may be incurred by Foothills County with respect to the development approved on this permit.

ADVISORY REQUIREMENTS

The following requirements are provided by Foothills County to inform applicant(s) and landowner(s) of their necessity and do not form part of the approval description or conditions of approval. It is the sole responsibility and liability of the applicant(s) and landowner(s) to ensure adherence with these requirements.

1. This development permit 26D 082 wholly replaces development permit 24D 070;
2. The development shall be maintained in accordance with all conditions of approval and plans as accepted by the County to be appropriate. Additions to, or revisions to the development and use approved herein may occur only upon obtaining appropriate independent approvals;
3. Development on the property shall at all times comply with the requirements of the applicable Building, Safety, and Fire Codes;
4. No portion of the resulting Dwelling, Single Family and/or Accessory Building shall be used in association with any business, or used as a secondary living unit or tourist home without first obtaining all necessary approvals from the Foothills County;
5. Excepting the location of the resulting Dwelling, Single Family with attached Garage, as approved and acknowledged under this permit; and a variance to the location of temporary structures, development is to adhere to municipal setback requirements from the boundaries of the legally titled property. No further variance for yard setbacks has been considered under this approval;
6. Lot drainage shall be maintained as per the final accepted and verified Plans;
7. All exterior lighting applications must adhere to the guidelines and technical specifications as outlined within the Foothills Dark Sky Bylaw;
8. The landowner indemnifies and hold harmless the County against the cost of any claims or actions, or awards for loss or damage to the owner(s) and/or occupant(s) arising from development on this property; and

9. The issuance of a development permit from the County does not relieve the applicant of the responsibility of complying with all other relevant municipal bylaws and requirements, nor excuse violation of any provincial or federal regulation or act which may affect use of the land.

CARRIED

OTHER MATTERS

Lunch

That Council adjourn for lunch.

CARRIED

SCHEDULED MEETINGS & PUBLIC HEARINGS

1:30 p.m. - 2480574 Alberta Ltd. - NW/NE 28-21-28 W4M (A to CR, MR & ER)

S. Allred and Agent R. Weston were in attendance for the public hearing in connection to the application for the redesignation of a portion of NW 28-21-28 W4M and NE 28-21-28 W4M to allow the future subdivision of eighteen (18) new 4.41 +/- acre to 9.18 +/- acre Country Residential District parcels with a 9.57 +/- acre Municipal Reserve parcel, and 16.40 +/- acres of Environmental Reserve Easement registered over portions of the south boundary of Lots 1 through 10 and a Site-Specific Amendment to approve the existing second single-family dwelling within proposed lot 1.

Also in attendance were K. Hugo, J. Cai, Q. Zhang, L. Rideout and K. Breen, S. Pare, J. and D. Berglund, L. Rook, D. Reid, T. Priest, A. Kraus, T. Berglund, M. and D. Parsons, H. Johnson, M. McGann, G. Christensen, and K. Summers-Gill

Three letters of opposition were received by L. Rook, L. Rideout and K. Breen, and T. Priest

The public hearing was closed.

2:30 p.m. - CLOSED SESSION - Draft Off-Site Levy Bylaw

That, in accordance with Section 197 of the *Municipal Government Act*, Council move into a Closed Meeting at 3:01 p.m. to discuss the draft Off-Site Levy Bylaw as per Section 29 of the *Access to Information Act (ATIA)* and advice from officials as per Section 29 of the *Access to Information Act (ATIA)*. CAO R. Payne, Municipal Advisor H. Riva Cambrin, Director of Planning H. Hemingway, and Manager of Legislative Services S. Barrett attended the closed session of Council for the purpose of providing information to Council.

CARRIED

Return to Open Session

That Council return to its open meeting of Council at 4:50 p.m.

CARRIED

MOTIONS

That Council direct administration to undertake public consultation utilizing the currently available information and report back to Council on the result of that consultation, with suggested minor amendments:

- Section 4.8 - That CAO be changed to Council may defer;
- Section 7.1 - That CAO be changed to CAO or CAO designate;
- That the formula includes financing for water infrastructure; and
- That Council have the option to defer the levy on community facilities.

CARRIED

That Council authorize WATT to apply for the Climate Ready Infrastructure Service (CRIS) grant to update the transportation study for the three intersections at Dunbow Road on behalf of Foothills County.

CARRIED

MISCELLANEOUS PLANNING ITEMS

Land Use Bylaw 60/2014 - Amendments to Reduce Red Tape

That Council direct administration to proceed with Appendix A through Appendix F as part of Foothills County's red tape reduction initiative.

CARRIED

That Council direct administration to prepare a completed draft of Land Use Bylaw amendments for Appendix A to F and return to Council for consideration prior to a public hearing.

CARRIED

Greater Calgary Regional Table - CMRB Trust Funds

That Council authorize administration to send a written letter of request for disbursement of Foothills County's share of the Calgary Metropolitan Regional Board Trust funds.

CARRIED

SUBDIVISION APPROVING AUTHORITY ITEMS

That Council recess to sit as the Subdivision Approving Authority.

CARRIED

Irwin - NW 18-19-27 W5M - Request for Subdivision

That the subdivision application proposing one new 14 +/- acre Country Residential Sub-District "A" parcel, leaving a 144.99 +/- acre Agricultural District balance parcel from Ptn. NW 18-19-27 W4M has been evaluated in terms of Section 654 of the Municipal Government Act and Section 9 of the Matters Related to Subdivision and Development Regulation and is approved as per the tentative plan for the following reasons:

- The application is consistent with Section 9 of the Matters Related to Subdivision and Development Regulation; and
- The subject lands have the appropriate land use designation.

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by Plan of Survey, pursuant to Section 657 of the Municipal Government Act, or such other means satisfactory to the Registrar of the South Alberta Land Titles District;
2. It is the applicant's responsibility to provide a Real Property Report or an 'as built' drawing signed and sealed by an Alberta Land Surveyor, certifying the locations of the adjacent municipal road(s), water well(s) within the boundaries of the appropriate parcels and that the site plan is surveyed according to municipal setback requirements;
3. Completion of all pre-release condition(s) as noted in the executed Municipal Development Agreement to the satisfaction of the Municipality. This condition includes:
 - a. Payment of \$11,300.00 per new lot Community Sustainability Fee;
4. Landowner is to provide all utility easements and agreements to the satisfaction of the County and the utility companies;
5. Landowners are to pay all arrears of taxes on the existing parcel prior to finalization of the subdivision; and
6. Submission of subdivision endorsement fees.

CARRIED

Adjourn

That the meeting of the Subdivision Approving Authority adjourn and that Council continue with its regular agenda.

CARRIED

SCHEDULED MEETINGS & PUBLIC HEARINGS

2480574 Alberta Ltd. - NW/NE 28-21-28 W4M – Decision

That the application for redesignation of the 111.88 acres of portions of NW 28-21-28 W4M and NE 28-21-28 W4M from the Agricultural District to Country Residential District to allow the future subdivision of eighteen (18) 4.41 +/- acre to 9.18 +/- acre Country Residential District lots, one (1) 9.57 +/- acre Municipal Reserve parcel, along with a 16.40 +/- acre Environmental Reserve Easement, and a Site-Specific Amendment authorizing the existing second single family dwelling on proposed lot 1 be refused.

In consideration of Policies 2 and 4 of the Agricultural section of the MDP2010, Council did not find sufficient merit in the proposal to consider removing the subject lands from the Agricultural District. Additionally, in consideration of the criteria noted within Residential Policies 3 and 9 of the MDP2010, Council is of the opinion that the application does not adequately address the intent of the policy with respect to the cumulative effects of the development, the efficient use of the land, the compatibility of the development with the adjacent lands and the suitability of the lands for future development.

CARRIED

ACKNOWLEDGEMENTS AND INFORMATION ITEMS

Skyview Concerned Citizens Group - Big Rock Solar Project

That Council acknowledge the letter from the Skyview Concerned Citizens Group regarding the Big Rock Solar Project.

CARRIED

OTHER MATTERS

Accounts – April 29, 2026

That the following EFTs 032102-032106, 032108-032109, 032111-032118, 032120-

032126, 032131-032132, 032136-032141, 032143 and Pre-Authorized Payments dated April 20, 2026, April 22, 2026 and April 24, 2026 totalling \$40,276.42 be approved for payment:

EFT No.	Vendor Name	Vendor Amt.
EFT032101	1009720 Alberta Ltd.	\$12,362.69
EFT032107	Amsoil Inc.	\$6,278.87
EFT032110	Canoe Procurement Group of Canada	\$43,736.44
EFT032119	High River Ag Society	\$6,909.95
EFT032127	Mariah Projects Ltd.	\$6,289.50
EFT032128	MPE a division of Englobe	\$26,979.23
EFT032129	Nustadia Recreation Inc.	\$12,873.00
EFT032130	Okotoks Chevrolet Buick GMC	\$134,179.50
EFT032133	Petro-Canada Lubricants Inc	\$14,293.07
EFT032142	Town of Okotoks	\$5,000.00
EFT032144	WFR Wholesale Fire & Rescue Ltd	\$6,047.47
EFT032145	WSP E&I Canada Limited	\$28,902.91

CARRIED

Minutes – April 22, 2026

That Council adopt the minutes, as circulated, of its April 22, 2026 Council meeting.

CARRIED

Committee Reports

Council provided the following information and updates on the Council Committees attended for the period of April 22, 2026 - April 28, 2026:

- Reeve Siewert: Foothills Regional Services Committee, Spitzee Riparian Stewardship Committee
- Deputy Reeve Oel: Foothills Regional Services Committee, Foothills Emergency Services Commission
- Councillor Estes: Foothills Regional Services Committee
- Councillor Kendall: Sheep River Regional Utility Corporation AGM & Regular Meeting
- Councillor Alger: Nothing to report for this period
- Councillor Callister: Okotoks Public Library Board, Foothills Regional Services Committee
- Councillor McHugh: Nothing to report for this period

Adjourn

That Council adjourn at 6:26 p.m.

CARRIED