

FOOTHILLS COUNTY

COUNCIL MINUTES

April 22, 2026, 9:00 a.m.

Present: Reeve Siewert, Deputy Reeve Oel, Councillor Alger, Councillor McHugh, Councillor Callister, Councillor Kendall, Councillor Estes

Administration: CAO R. Payne, Municipal Advisor H. Riva Cambrin, Director of Planning H. Hemingway, Manager of Legislative Services S. Barrett and Recording Secretary M. Michaud

GENERAL MATTERS

Call Meeting to Order

The meeting was called to order at 9:01 a.m.

Emergent Item

That Council add B.12 - Transfer Station Garbage Fee Increase as an Emergent Item to its April 22, 2026 agenda.

CARRIED UNANIMOUSLY

Approval of the Agenda

That Council approve the agenda for the Council meeting of April 22, 2026.

CARRIED

MISCELLANEOUS MUNICIPAL ITEMS

Director of Public Works W. Kruger, Supervisor of Construction and Drainage, Public Works I. McLean, Manager of Parks and Recreation J. Porter, Manager of Agricultural Services K. Kornelsen, Deputy Director of Community and Emergency Services P. Stapley, and Director of Community and Emergency Services R. Saulnier were in attendance for a discussion period with Council.

2026 Road Event - One Goal Many Nations Relay for Recovery

That Council authorize the use of municipal roads during the One Goal Many Nations Relay for Recovery on May 14 and May 15, 2026, subject to the standard municipal conditions and any further requirements as set forth by the Public Works and Emergency Services departments of Foothills County, including but not limited to the requirement for submission of associated permits from Alberta Transportation and Economic Corridors, adherence to any AHS protocols in place at the time of the event, including pilot and tail vehicles with flashing lights used to notify motorists and ensure participant safety.

CARRIED

Battalion Chief Position

That Council approve the conversion of the existing term B2/ C2 operation leadership position into one full-time permanent Battalion Chief position.

CARRIED

Red Deer Lake Park - Garbage Receptacle Replacement

That Council authorize the 2026 Capital Equipment Purchase of eight garbage receptacles from Haul-All Equipment for a total cost not to exceed \$26,346.51 plus applicable taxes.

CARRIED

Millarville General Store - Request for Porta-Potty

That Council acknowledge the request from the Millarville General Store and authorize a Porta-Potty to be placed on Foothills County lands across from the General Store from May to October yearly as an annual action.

CARRIED

2026 Capital Equipment Purchase - Heavy Truck Accessories

That Council authorize the 2026 Capital Equipment Purchase of Heavy Truck Accessories including a Dump Body for a New Heavy Truck, Rexroth Plow Controls, Dump Body and Front Blade for New Unit and Front Discharge Sander from Viking Cives for a total cost not to exceed \$354, 961.00 plus applicable taxes.

CARRIED

SCHEDULED MEETINGS & PUBLIC HEARINGS

10:00 a.m. - Beverly Badke Estate - SE 13-21-01 W5M - Amend CR

J. Badke and B. Badke were in attendance for the public hearing in connection to the application to further amend the Land Use Bylaw by authorizing an amendment to the Country Residential District land use rules to allow for the future subdivision of two new 2.40 +/- acre to 4.62 +/- acre Country Residential District lots, with a 3.0 +/- acre Country Residential District balance parcel on Plan 0716335, Block 4, Lot 5; Ptn. SE 13-

21-01 W5M and to allow for an exemption to the County's current density policy.

Also in attendance was D. Gallagher.

Two letters in opposition were received by D. Gallagher and D. Schwab and T. Pugsley. The public hearing was closed.

Beverly Badke Estate - SE 13-21-01 W5M (Amend CR) – Decision

Bylaw 20/2026

Bylaw 20/2026 was introduced into the meeting to authorize an amendment to the Country Residential Land Use District to allow for the future subdivision of one new Country Residential District lot, with a 3.0 +/- acre Country Residential District balance parcel on Plan 0716335, Block 3, Lot 5; Ptn. SE 13-21-01 W5M.

Council is supportive of the application as it is considered to be in alignment with the intent of the Residential Section of the MDP2010, specifically with respect to directing additional Country Residential development to lands already zoned Country Residential. The new lot will be designated Country Residential Sub-District "A" to ensure that the recommendations and restrictions as outlined within the building envelopes and slope stability report are complied with, to the satisfaction of the Public Works department. A completion certificate by a Professional Engineer verifying that all aspects of the noted reports have been met and a \$5,000.00 deposit as a pre-release condition to ensure compliance with all conditions of the development permit will be required.

Prior to further consideration of the Bylaw, the Applicant will be required to submit the following:

1. Landowners are to submit a revised site plan illustrating one new lot, to the satisfaction of the County;
1. Landowners are to fully execute and comply with all requirements as outlined within the Municipal Development Agreement for the purposes of payment of the Community Sustainability Fee and any other necessary municipal and on-site improvements as required by Council and the Public Works department;
2. Proof of adequate water supply to be provided in accordance with the Provincial Water Act, to the satisfaction of the County;
3. Submission of a site plan which identifies building envelopes for the proposed lot, which meet the requirements as outlined in Policy 9 under the Residential section of the MDP2010, or the setbacks as determined by a Geotechnical Report for Slope Stability for the proposed parcel, to the satisfaction of the Public Works department;
4. Submission of a Septic Disposal Evaluation for the proposed parcel, to the satisfaction of the Public Works department;
5. Final amendment fees to be submitted; and
6. Submission of an executed subdivision application and the necessary fees.

That Bylaw 20/2026 be given first reading.

THE BYLAW WAS PASSED FOR ONE READING

MISCELLANEOUS MUNICIPAL ITEMS

Bridge File 1331 - Precast Girders - Revised Award

That Council approve the revised award of the girder pre-casting project for Bridge File 1331 to Knelsen for a total cost not to exceed \$372,100.00 plus applicable taxes and rescind Resolution 177-26 awarding the girder pre-casting project for Bridge Fille 1331 to Eagle Builders.

CARRIED

CONFIDENTIAL CLOSED SESSION

Confidential Closed Session

That in accordance with Section 197 of the *Municipal Government Act*, Council move into a Closed Meeting at 10:56 a.m. to discuss advice from officials as per Section 29 of the *Access to Information Act (ATIA)*. CAO R. Payne, Municipal Advisor H. Riva Cambrin, and Director of Planning H. Hemingway attended the closed session of Council for the purpose of providing information to Council.

CARRIED

Return to Open Session

That Council return to its open meeting of Council at 11:56 a.m.

2026 Engineering Standards - Award of Engineering Services

That Council approve the award of Engineering Standards to ISL Engineering and Land Services Ltd. for a total cost not to exceed \$57,000.00 plus applicable taxes.

CARRIED

MISCELLANEOUS MUNICIPAL ITEMS

Foothills County/Hutterian Brethren Church of Cayley - NE 09-17-29 W4M/NW 10-17-29 W4M - Request to Purchase Undeveloped Road Allowance

That Council direct Administration to proceed with a public hearing in order to consider the road closure of the portion of undeveloped road allowance adjoining the east boundary of NE 09-17-29 W4M, and the west boundary of NW 10-17-29 W4M containing 2.0 +/- acres for purchase.

CARRIED

Emergent Item - Transfer Station Garbage Fee Increase

Bylaw 21/2026

Bylaw 21/2026 was introduced into the meeting to authorize an amendment to Fee Bylaw 09/2026, to decrease the fee for Transfer Station garbage bags from \$5.00 to \$3.00.

That Bylaw 21/2026 be given first reading.

THE BYLAW WAS PASSED FOR ONE READING

OTHER MATTERS

Lunch

That Council adjourn for lunch.

CARRIED

SCHEDULED MEETINGS & PUBLIC HEARINGS

1:30 p.m. - Matiouchine/Shliapnikova - NW 15-21-01 W5M - Site Specific Amendment

Landowners V. Matiouchine and A. Shliapnikova were in attendance for the public hearing in connection to a proposed Site-Specific Amendment to the Country Residential District land use rules to allow for two hosted tourist homes and an additional dwelling unit as permitted uses.

Also in attendance were G. Zachoda, L. Zachoda, A. Giordani, D. and A. Sodero, and I. Henderson.

Nine letters of opposition were received from A. and D. Sodero, B. and C. Foster, R. Giordani, L. Innes, J. and L. Jahoda, M. Latreille and Y. Chan, S. Lowe and C. Silver as well as one letter of follow up from V. Matiouchine.

The public hearing was closed.

1:30 p.m. - Matiouchine/ Shliapnikova - NW 15-21-01 W5M - Site Specific Amendment – Decision

That the application for a Site-Specific Amendment to the Country Residential District land use rules to allow two tourist homes and an additional dwelling unit as permitted uses on Plan 9810559, Lot 5; Ptn. NW 15-21-01 W5M be refused.

In consideration of the application, Council is of the opinion that the proposed Site-Specific Amendment and subsequent intended use of the subject lands does not conform with the policies of the Country Residential District in the Land Use Bylaw 60/2014.

CARRIED

MISCELLANEOUS PLANNING ITEMS

Film Production Coordination and Communication Policy

That Council direct Administration to proceed with policy refinements including review of fee structure and to explore amendments to existing bylaws, including the Community Standards Bylaw to address nuisance related concerns and undertake public consultation prior to scheduling a non-statutory public hearing.

CARRIED

MISCELLANEOUS MUNICIPAL ITEMS

Priddis Community Association - Stampede Breakfast - Request for Parking on Municipal Reserve

That Council authorize the use of the County's Municipal Reserve parcel for the purposes of parking during the Priddis Community Association's Stampede Breakfast scheduled for July 5, 2026, and authorize the Agricultural Services department to prepare the site for use.

CARRIED

Mill Rate Bylaw - Bylaw 18/2026 (2nd & 3rd Reading)

Bylaw 18/2026

Bylaw 18/2026 was reintroduced into the meeting to authorize the rates of taxation for the year 2026.

That Bylaw 18/2026 be given second reading.

THE BYLAW WAS PASSED FOR TWO READINGS

That Bylaw 18/2026 be given third reading.

THE BYLAW WAS PASSED

That Council submit a letter of concern to the Government of Alberta and Minister of Education regarding the increase in Education costs on property and business owners in Foothills County.

CARRIED

Emergent Item - Transfer Station Garbage Fee Increase

That Council review the Transfer Station garbage bag fee as part of the regular Fee Bylaw review.

CARRIED

City of Calgary/Foothills County Annexation Negotiation Committee - Bylaw 11/2026 (2nd & 3rd Reading)

Bylaw 11/2026

Bylaw 11/2026 was reintroduced into the meeting to establish the City of Calgary and Foothills County Annexation Negotiation Committee as a Committee of Council.

That Bylaw 11/2026 be given second reading.

THE BYLAW WAS PASSED FOR TWO READINGS

That Bylaw 11/2026 be given third reading.

THE BYLAW WAS PASSED

CONFIDENTIAL CLOSED SESSION

Closed Session

That, in accordance with Section 197 of the *Municipal Government Act*, Council move into a Closed Meeting at 4:32 p.m. to discuss advice from officials as per Section 29 of the *Access to Information Act (ATIA)*, Microsoft Services – Renewal as per Section 19 & 29 of the *Access to Information Act (ATIA)* and Cyber Security as per Section 19 & 29 of the *Access to Information Act (ATIA)*. CAO R. Payne, Director of Planning H.

Hemingway, and Manager of Information Services H. Jacobsen attended the closed session of Council for the purpose of providing information to Council.

CARRIED

Return to Open Session

That Council return to its open meeting of Council 5:02 p.m.

CARRIED

MOTIONS ARISING FROM CONFIDENTIAL CLOSED SESSION

That Council authorize Administration to renew Microsoft services through CDW Canada and Canoe RFP.

CARRIED

That Council authorize Administration to purchase Security Operation Command Solution for a total not to exceed \$60,998.85 plus applicable taxes through CANOE RFP.

CARRIED

That Council direct Administration to revise the organizational chart, as discussed in closed session.

CARRIED

MISCELLANEOUS PLANNING ITEMS

Hastie - NW 25-19-27 W4M - Bylaw 01/2026 (2nd & 3rd Reading)

Bylaw 01/2026

Bylaw 01/2026 was reintroduced into the meeting to authorize the redesignation of a 40.0 +/- acre portion of the Agricultural District Parcel to Direct Control District #27 to allow for a Home-Based Business, Type III.

That Bylaw 01/2026 be given second reading.

THE BYLAW WAS PASSED FOR TWO READINGS

That Bylaw 01/2026 be given third reading.

THE BYLAW WAS PASSED

Turner - SE 29-18-27 W4M - Request to Amend Conditions

Bylaw 69/2025

Bylaw 69/2025 was reintroduced into the meeting to request Council to consider amending a condition of first reading to Bylaw 69/2025 to allow for eleven (11) accessory buildings rather than the accepted seven (7) and to allow for the retention of all existing approaches rather than the removal of one.

That conditions imposed at first reading of Bylaw 69/2025 be amended as follows:

Prior to further consideration of the Bylaw, the Applicant will be required to submit the following:

1. Landowners are to fully execute and comply with all requirements as outlined in the Municipal Development Agreement for the purposes of payment of the Community Sustainability Fee and any other necessary municipal and on-site improvements as required by Council and the Public Works department;
 2. Landowners are to obtain any necessary building and safety codes permits and inspections for the septic system to the discretion of the Safety Codes Officer;
 3. The applicant is to provide a revised site plan illustrating the following:
 - i. all property lines located at least 90 metres from the existing open discharge septic system;
 - ii. a total of eleven (11) accessory buildings (not including the Dwelling) which are proposed to remain on site and identification of total square footage of these buildings;
 4. The applicant is advised that the Site Specific Amendment to the Country Residential Land Use District rules allows for consideration through issuance of a Development Permit to allow for additional buildings, accessory to the residence, to a maximum cumulative size as identified within the required site plan under condition 3, and as acknowledged by Council. Prior to any buildings being deemed compliant, it is the landowner's responsibility to obtain approval through issuance of an appropriate Development Permit;
 5. The applicant is to provide a qualified professional assessment of the existing open discharge septic system for review and acceptance by Foothills County, to confirm its adherence with code requirements;
 6. Final redesignation fees to be submitted; and
 7. Submission of an executed subdivision application and the necessary fees.
- Council determined that they have no objection to the request to allow for eleven (11) accessory buildings on the proposed 9.9 +/- acre parcel and to allow for all existing approaches to remain.

CARRIED

Caliper Forest Products Inc. - SW 17-20-02 W5M - Development Permit 25D 330

That Development Permit 25D 330 to allow for one new 24,160 sq. ft. shop building, two new 4,608 +/- sq. ft. lean-to structures, a relaxation of front yard setbacks for one lean-to, the relocation of an existing 5,100 sq. ft. quonset for temporary use within the property, and yard development in support of the following uses; Industrial, Storage & Warehousing, and Industrial, Manufacturing/ Processing, and Office; and including existing Signage for the related industrial use on Plan 1011623, Block 2, Lot 3; Ptn. SW 17-20-02 W5M be approved subject to the following conditions:

APPROVAL DESCRIPTION:

Upon completion of the below noted Pre-Release Conditions, this approval allows for development and use Plan 1011623, Block 2, Lot 3; Ptn. SW 17-20-2 W5M as follows:

1. Construction of a 24,160 +/- sq. ft. building containing shop and office space for Industrial Storage & Warehousing; Industrial, Manufacturing/Processing; and general Administration Office occupancy and use, to be located and structured in accordance with the accepted plans;
2. Construction of two 4,608 +/- sq. ft. for lean-to structures for Industrial Storage & Warehousing use, to be located and structured in accordance with the accepted plans, including a relaxation of front setback to 30.6 metres from the road centre line for one lean-to;
3. Relocation of a 5,100 sq. ft. Quonset, to be located and structured in accordance with the accepted plans, for Industrial Storage & Warehousing use, to be removed in November 2028; and
4. Ancillary supporting development including water and septic cisterns, fencing and gates, signage, lighting and security, and screening in accordance with the accepted final design plans and those Conditions and Requirements as included herein.

PRE-RELEASE CONDITIONS:

Pre-Release Conditions must be fulfilled before the Development Permit will be signed and released. Unless a time extension is issued under agreement between the Development Authority and the Applicant(s), failure to complete the pre-release conditions on or before September 22, 2026, will see this approval be deemed null and void.

The Development shall not proceed until such time as the County has issued a signed Development Permit.

1. The applicant is required to submit refundable security deposit in the amount of \$3,000.00 to ensure compliance with the Building, Safety, and Fire Codes. This deposit will be refunded at such time that all required permits and inspections have been obtained, and the buildings and facilities have been verified to be suitable for intended use and occupancy by the County's Safety Codes Officer and the Foothills Fire Department; and
2. Stormwater Management Plan to be provided for the subject lot, confirming total lot coverage, as well as all required engineering review fees, to the satisfaction of the Public Works department.

CONDITIONS OF APPROVAL:

The following requirements must be completed within the twenty-four (24) month completion period for this Development Permit unless a time extension is issued under agreement between the Development Authority and the Applicant(s). Failure to complete the conditions of approval will see the Development Permit deemed null and void.

1. The development shall be executed in accordance with all conditions of approval and plans that have been acknowledged by the municipality to be appropriate;
2. All necessary building and safety codes permits and inspections shall be obtained from the County;
3. Prior to any occupancy, the applicant shall contact the Foothills Fire Department in order to arrange for a fire inspection. It is the applicant's responsibility to provide proof of such to the File Manager. Authorization for occupancy of the buildings/any portion thereof, shall not be granted until such time that required safeties and functionality are illustrated to have been met;
4. An Emergency Response Plan is to be established for the development. This plan is to be submitted for review and acceptance by the County;
5. The occupying business is required to obtain an annual business license with the County;
6. Prior to the County acknowledging completion of the development the applicant is to submit verification that all improvements are consistent with the plans and recommendations within the stormwater management plans, once submitted and accepted by the County, as per above pre-release condition 2;
7. Installation of signage is subject to submission and acknowledgement of a detailed design plan;
8. The Quonset shall be removed at the end of the lease or in November 2028, whichever comes first. Council may extend the regular 24-month development permit duration to encompass the temporary use, and/or may require a security deposit to be provided as a condition of approval that will be refunded upon removal of the Quonset;
9. It is the applicant's responsibility to provide notification to the File Manager upon completion of the development; and
10. The applicant shall be responsible for payment of any professional costs including legal fees that may be incurred by the County with respect to implementation of this permit.

ADVISORY CONDITIONS:

The following requirements are provided by Foothills County to inform the applicant(s) and landowner(s) of their necessity. It is the responsibility and liability of the applicant(s) and landowner(s) to ensure adherence with these requirements for the life of the development.

1. This approval wholly replaces any previous development approvals that have been issued for the subject property;
2. The development is to be maintained in accordance with all conditions of approval, plans and agreements that have been acknowledged by the municipality to be appropriate, and these advisory conditions. Additions to, or revisions to the development and use approved herein may occur only upon obtaining appropriate independent approvals;
3. The applicant is advised that review and acceptance of any required work(s) may be subject to payments of review fee(s) and/or inspection fee(s) as per the Foothills County Fee Schedule;
4. Development and use of the land are to comply with the requirements of the applicable Building, Safety, and Fire Codes at all times;

5. Screening and stormwater facilities shall at all times be maintained as per the plan(s) accepted to be appropriate by the municipality and must at all times be safe, functional, and in a good state of repair. The development shall at all times have a generally neat and orderly appearance and be free of weeds. Plantings are to be maintained to demonstrate healthy and vigorous growth;
6. Any jobsite signage related to construction and lot development is to be removed within 60 days of completion of the approved development;
7. The applicant is responsible to ensure that on-site parking and loading are at all times able to sustain use and occupancy. At no time shall the local municipal road surfaces be used for the purpose of loading/unloading, parking, or as a stacking space;
8. It is the landowner's responsibility to ensure appropriate internal access and site circulation for fire department apparatus and emergency access at all times;
9. Containers for garbage or recycling materials that are located outdoors shall be weatherproof and animal-proof and must be fully screened from adjacent lands. There shall be no storage of waste materials on the property, nor burning of waste materials on the property. All waste materials must be disposed of at an approved waste disposal site. Secondary containment for fluids shall be implemented where appropriate;
10. There shall be no storage of hazardous materials or goods on-site beyond the propane tank in accordance with the accepted plans;
11. Exterior lighting must adhere to the guidelines and technical specifications as outlined within the Foothills Dark Sky Bylaw, and comply with section 9.15 of the Land Use Bylaw 60/2014; and
12. The issuance of a development permit by Foothills County does not relieve the applicants of the responsibility of complying with all other applicable municipal bylaws and requirements, nor excuse violation of any Provincial or federal regulation or act which may affect use of the land.

CARRIED

OTHER MATTERS

Accounts – April 22, 2026

That the following Cheques 0080872-0070876, 0070878, 0070880-0070881, 0070884-0070887, 0070889, EFTs 032023-032024, 032026-032028, 032030-032034, 032037-032042, 032044, 032046-032047, 032049-032055, 032057, 032059-032061, 032063-032064, 032066-032071, 032073-032089, 032091-032094, 032096-032098, 032100 and Pre-Authorized Payments dated March 10, 2026, March 11, 2026, March 13, 2026, March 16, 2026, March 18, 2026, March 20, 2026, March 23, 2026, March 25, 2026, March 27, 2026, March 30, 2026, April 1, 2026, April 2, 2026, April 6, 2026, April 8, 2026, April 9, 2026, April 10, 2026, April 16, 2026, and April 17, 2026 totalling \$103,962.72 be approved for payment.

Cheque No.	Vendor Name	Vendor Amt.
0070877	Fendall, Sheila	\$5,000.00
0070879	Johnson, Samuel & Myrla	\$15,400.00
0070882	Receiver General For Canada	\$315,873.73
0070883	Rocher, Emile & Rosemary	\$23,794.91
0070888	Wingenbach, Wayne	\$5,000.00
EFT No.	Vendor Name	Vendor Amt.
EFT032025	A. LeDuc Developments (1983) Ltd.	\$112,975.58
EFT032029	Associated Engineering Alberta Ltd.	\$52,339.81
EFT032035	Canoe Procurement Group of Canada	\$305,837.47
EFT032036	CDW Canada Inc.	\$47,022.23
EFT032043	Contain-A-Way Services	\$8,592.10
EFT032045	DeWinton Community Association	\$30,855.00
EFT032048	Foothills County	\$550,000.00
EFT032056	High River Handi-Bus	\$7,687.75
EFT032058	IQWATER Inc.	\$15,529.50
EFT032065	Local Authorities Pension Plan	\$111,901.70
EFT032072	MPE a division of Englobe	\$42,843.21
EFT032090	Syn-Core Directional Ltd.	\$67,674.03
EFT032095	Town of Okotoks	\$791,114.00
EFT032099	WSP E&I Canada Limited	\$13,962.59

Pre-Authorized Payments	Vendor Name	Vendor Amt.
March 10, 2026	GroupSource -Group Insurance	\$140,254.04
March 23, 2026	myHSA -HSA/WSA	\$5,101.52
April 2, 2026	WCB -All Employees	\$80,488.48
April 9, 2026	Telus Mobility	\$5,532.74
April 10, 2026	Direct Energy Business	\$25,019.88

CARRIED

Minutes – April 15, 2026

That Council adopt the minutes, as circulated, of its April 15, 2026 Council meeting.

CARRIED

Committee Reports

Council provided the following information and updates on the Council Committees attended for the period of April 15, 2026 - April 21, 2026:

- Reeve Siewert: Emergency Advisory Committee, Agricultural Services Board - Provincial Committee
- Deputy Reeve Oel: Foothills Regional Emergency Services Commission, Emergency Advisory Committee.
- Councillor Estes: Emergency Advisory Committee
- Councillor Kendall: Leighton Art Centre Board
- Councillor Alger: No committees to report for this period.
- Councillor Callister: No committees to report for this period.
- Councillor McHugh: No committees to report for this period.

Adjourn

That Council adjourn at 5:38 p.m.

CARRIED