

**FOOTHILLS COUNTY  
COUNCIL MINUTES**

**December 10, 2025, 10:00 a.m.**

Present: Reeve Siewert, Deputy Reeve Oel, Councillor Alger, Councillor McHugh, Councillor Callister, Councillor Kendall, Councillor Estes  
Administration: CAO R. Payne, Municipal Advisor H. Riva Cambrin, Director of Planning H. Hemingway, Manager of Legislative Services S. Barrett, Recording Secretary S. Floendo

**GENERAL MATTERS**

Call Meeting to Order

The meeting was called to order at 9:02 a.m.

Approval of the Agenda

That Council approve the agenda for the Council meeting of December 10, 2025.

**CARRIED**

**PUBLIC WORKS / ENGINEERING / PARKS & RECREATION**

Director of Public Works W. Kruger, Manager of Operations, Public Works B. Weberg, Manager of Parks and Recreation J. Porter, Manager of Agricultural Services K. Kornelsen, Deputy Director of Community and Emergency Services P. Stapley, and Director of Community and Emergency Services R. Saulnier were in attendance for a discussion period with Council.

Consider Rescinding Bylaw 60/2025 - No Parking Zone - Millarville Landing

**Bylaw 80/2025**

Bylaw 80/2025 was introduced into the meeting to rescind Bylaw 60/2025, being a bylaw for the authorization of a 'No Parking' Zone and the installation of three (3) No Parking (RB-51) signs along the south sides of Millarville Landing, within the Hamlet of Millarville.

That Bylaw 80/2025 be given first reading.

**THE BYLAW WAS PASSED FOR ONE READING**

Municipal Reserve Licensing

That Council directs Administration to create a new Municipal Reserve Licensing category called a Maintenance License requiring no application fees with a signed liability waiver and ensuring the maintenance is conducted on a non-profit basis.

**CARRIED**

**SCHEDULED MEETINGS & PUBLIC HEARINGS**

9:30 a.m. - Foothills County 2026 Draft Budget

R. Hammond was in attendance to present the Foothills County 2026 Draft Budget.

**OTHER MATTERS**

Lunch

That Council adjourn for lunch.

**CARRIED**

**SCHEDULED MEETINGS & PUBLIC HEARINGS**

9:30 a.m. - Foothills County 2026 Draft Budget

That Council authorize the addition of three new staffing positions as presented and incorporate the associated budget impacts into the 2026 Operating Budget.

**CARRIED**

That Council approve the 2026 Operating Budget as presented.

**CARRIED**

That Council approve the 2026 Capital Budget as presented.

**CARRIED**

1:30 p.m. - Fee Bylaw Amendment - Bylaw 67/2025 (2nd & 3rd Reading)

**Bylaw 67/2025**

Bylaw 67/2025 was reintroduced into the meeting to authorize amendments to Bylaw 21/2025, being a bylaw of Foothills County for the purpose of establishing fees, rates, and charges for services, licenses, permits, and approvals provided to the public by the County, including Fee Bylaw Schedules A to O.

That Bylaw 67/2025 be given second reading.

**THE BYLAW WAS PASSED FOR TWO READINGS**

That Bylaw 67/2025 be given third reading.

**THE BYLAW WAS PASSED**

That Council direct Administration to review the Community Sustainability Fees and provide a report to Council at a future meeting.

**CARRIED**

**PUBLIC WORKS / ENGINEERING / PARKS & RECREATION**

Dunbow Road Intersection Discussion

That Council direct Administration to engage the appropriate engineering firms to update the intersection study reports with the latest traffic data, design options, and cost estimates, on the intersections of Dunbow Road at Heritage Pointe Drive (8 St E) and at

Artesia Boulevard and to report back to Council with recommendations for specific improvements at one or both intersections.

**CARRIED**

Request to Sign Up for SeeClickFix (311 System)

That Council proceed with implementing the SeeClickFix system for a one-year trial period.

**CARRIED**

**MISCELLANEOUS PLANNING ITEMS**

Request to Initiate Amendments to the Land Use Bylaw 60/2014

That Council directs Administration to initiate amendments to the Land Use Bylaw, including Sections 9.13 – Land Subject to Flooding and 11.1 – Flood Hazard Protection Overlay District, to achieve consistency with the 2025 Provincial Flood Hazard Mapping, reflecting the updated provincial boundaries, classifications, and associated regulatory provisions.

**CARRIED**

Delegation Options of Subdivision Authority

That Council accept the information regarding delegation of Subdivision Approving Authority under the Municipal Government Act as presented, and that no changes to the current subdivision authority structure be pursued at this time.

**CARRIED**

**SUBDIVISION APPROVING AUTHORITY ITEMS**

That Council recess to sit as the Subdivision Approving Authority.

**CARRIED**

Anderson - NE/NW 13-21-04 W5M - Acknowledgment of Subdivision & Development Appeal Board Order

That the Subdivision Approving Authority acknowledge Subdivision and Development Appeal Board decision S02/2025.

**CARRIED**

Adjourn

That the meeting of the Subdivision Approving Authority adjourn and that Council continue with its regular agenda.

**MISCELLANEOUS MUNICIPAL ITEMS**

Emergency Management Bylaw - Bylaw 71/2025 (2nd & 3rd Reading)

**Bylaw 71/2025**

Bylaw 71/2025 was reintroduced into the meeting to establish an Emergency Advisory Committee and maintain a Municipal Emergency Management Agency.

Bylaw 71/2025 be given second reading.

**THE BYLAW WAS PASSED FOR TWO READINGS**

Bylaw 71/2025 be given third reading.

**THE BYLAW WAS PASSED**

Emergency Advisory Committee - Councillor Appointment

That Councillor Estes be appointed as a member and that Councillor Alger be appointed as alternate, to be paid per diem for all meetings, to the Emergency Advisory Committee.

**CARRIED**

**CONFIDENTIAL CLOSED SESSION**

Confidential Closed Session

That, in accordance with Section 197 of the Municipal Government Act, Council move into a Closed Meeting at 4:28 p.m. to discuss advice from officials as per Section 29 of the Access to Information Act (ATIA), West Foothills - Pipeline Extensions Cost Estimate as per Section 29 of the Access to Information Act (ATIA), and to discuss Strategic Plan Discussion as per Section 29 of the Access to Information Act (ATIA). CAO R. Payne, Municipal Advisor H. Riva Cambrin, Director of Planning H. Hemingway, and Manager of Legislative Services S. Barrett attended the closed session of Council for the purpose of providing information to Council.

**CARRIED**

Return to Open Session

That Council return to its open meeting of Council at 5:47 p.m.

**CARRIED**

**MOTIONS ARISING FROM CONFIDENTIAL CLOSED SESSION**

That Council approve the release of the West Foothills Pipeline Extension Cost Estimate to the West Foothills Water Coalition with minor amendments.

**CARRIED**

That Council Coordinate a multi-agency presentation to Council regarding the delivery

of EMS services to residents of Foothills County.

**CARRIED**

**OTHER MATTERS**

Minutes – December 3, 2025

That Council adopt the minutes, as circulated, of its December 3, 2025 Council meeting.

**CARRIED**

Accounts – December 10, 2025

That the following EFTs 030847-030852, 030854-030855, 030857-030858, 030861-030862, 030864, 030868-030872, 030875-030878, 030880, 030883, 030885-030900, 030903-030904, 030907-030908, 030911-030915, 030926-030945, 030948, 030951-030956 and Pre-Authorized Payments from December 1, 2025, December 2, 2025 and December 5, 2025 totalling \$97,736.83 be approved for payment. payment:

<b>EFT No.</b>	<b>Vendor Name</b>	<b>Vendor Amt.</b>
EFT030853	Alpine Investments Ltd.	\$9,000.00
EFT030856	Black & McDonald Limited	\$195,461.43
EFT030859	Brain Health Catalyst	\$7,311.65
EFT030863	Canoe Procurement Group of Canada	\$139,766.77
EFT030865	Casa Developments Corporation	\$15,666.00
EFT030866	CDW Canada Inc.	\$14,307.02
EFT030867	Certified Tracking Solutions	\$5,075.01
EFT030873	Country Chrysler	\$6,340.81
EFT030874	Country Service Electric Ltd.	\$18,466.70
EFT030879	eSCRIBE Software Ltd.	\$17,635.06
EFT030881	Everest Construction Management Ltd.	\$1,192,821.00
EFT030882	EVOLVrenewables Inc.	\$23,684.85
EFT030884	Fairmont Refrigeration &	\$6,846.41
EFT030901	Jepson Petroleum (Alberta) Ltd	\$5,132.36
EFT030902	K2 Engineering Ltd.	\$10,003.88
EFT030905	KIDCO Construction Ltd.	\$115,010.70
EFT030906	King Engineering	\$5,250.00
EFT030909	Maple Reinders Constructors Ltd	\$1,558,200.34
EFT030910	Mariah Projects Ltd.	\$6,468.00
EFT030916	Nichols Applied Management	\$22,575.79
EFT030917	NSC Minerals Ltd.	\$14,389.98
EFT030925	Peddie Roofing & Waterproofing Ltd.	\$5,124.00
EFT030935	Ridgeline Electrical Services Ltd.	\$8,475.60
EFT030946	Sunset Memorial & Stone Ltd.	\$6,688.50
EFT030947	The Lake @ Heritage Pointe Owners Association	\$9,691.31
EFT030949	Town of Diamond Valley	\$36,350.80
EFT030950	Town of High River	\$472,576.53
<b>Pre-Authorized Payments</b>	<b>Vendor Name</b>	<b>Vendor Amt.</b>
December 4, 2025	TransAlta Energy Marketing	\$51,430.73
December 4, 2025	WCB - All Employees	\$66,023.35
December 5, 2025	Direct Energy Business	\$5,308.40

**CARRIED**

Committee Reports

That Council postpone the December 10, 2025 committee reports to the December 17, 2025 meeting of Council.

**CARRIED**

Adjourn

That Council adjourn at 5.50 p.m.

**CARRIED**