



FOOTHILLS COUNTY

309 Macleod Trail, Box 5605

High River, Alberta T1V 1M7

Phone: 403-652-2341

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www.FoothillsCountyAB.ca

planning@foothillscountyab.ca

November 5, 2025

«MailName»

«AddLine1»

«AddLine2» «AddLine3»

«City», «Prov» «Postal»

Dear Sir/Madam:

TAKE NOTICE that, in accordance with Land Use Bylaw No. 60/2014, a Development Permit application has been approved subject to conditions (attached) and a 21-day appeal period, for a parcel of land that is located within one half mile of your property. The details of the Development Permit application are as follows:

Development Permit Application File#: 25D 215

Legal Description: SW 07-20-28 W4M; Plan 0811123, Block 1, Lot 1

Approval Description: Industry, General; Storage Compound

Applicant/Owner Barton Construction (Applicant) / Barton Asset Holdings Inc. (Owner)

Location: Located on the north side of Maple Leaf Road, just to the east of the Canadian Pacific Railway lands at the Hamlet of Aldersyde.

Pursuant to Section 685(2) of the Municipal Government Act, a person affected by this decision has a right of appeal. Notices of Appeal, including payment of the appeal fee are to be filed with the Subdivision and Development Appeal Board within 21 days from the date of the development permit decision (attached). Notices of Appeal and payment of the appeal fee are to be received **no later than November 27, 2025**. Notices of Appeal received after the 21-day notification period will be invalid.

The form required for the Notice of Development Appeal is available on the Foothills County website. To access the form, please visit the following link: <https://www.foothillscountyab.ca/resources/notice-development-appeal>. For further assistance or if you would like us to email you the form, please contact our Planning and Development Department at **403-652-2341** or via email at Planning@FoothillsCountyAB.ca.

You should not rely on Notices of Appeal filed by other persons as giving you the right to be heard at an appeal hearing, as only the appellant, applicant or authorized representative of either party is guaranteed the opportunity to be heard at an appeal hearing. If you choose to submit an appeal, please complete the **'Notice of Development Appeal'** form found on our website and return the completed form with payment of the required appeal fee to the Subdivision and Development Appeal Board Clerk by email at appeals@FoothillsCountyAB.ca or by fax at 403-652-7880.

The appeal fee will be returned 2 to 3 weeks after the appeal hearing if there is record that the appellant or someone authorized to act on behalf of the appellant was in attendance at the time of the scheduled appeal hearing.

Should you have any questions, concerns, or require clarification on the appeal process, please contact the undersigned.

**NOTE: APPEAL SUBMISSION REQUIREMENTS ARE OUTLINED ON THE
'NOTICE OF DEVELOPMENT APPEAL' FORM**

Yours truly,
FOOTHILLS COUNTY

Original Signed By...

Brenda Bartnik
Development Officer

Brenda.Bartnik@foothillscountyab.ca

(403) 603-6222

BB/as

Encl. – Development Authority Decision



DEVELOPMENT PERMIT DECISION

DATE OF DECISION: November 5, 2025

THIS IS NOT A DEVELOPMENT PERMIT OR BUILDING PERMIT. PLEASE REFER TO THE NOTES SECTION FOR ADDITIONAL INFORMATION

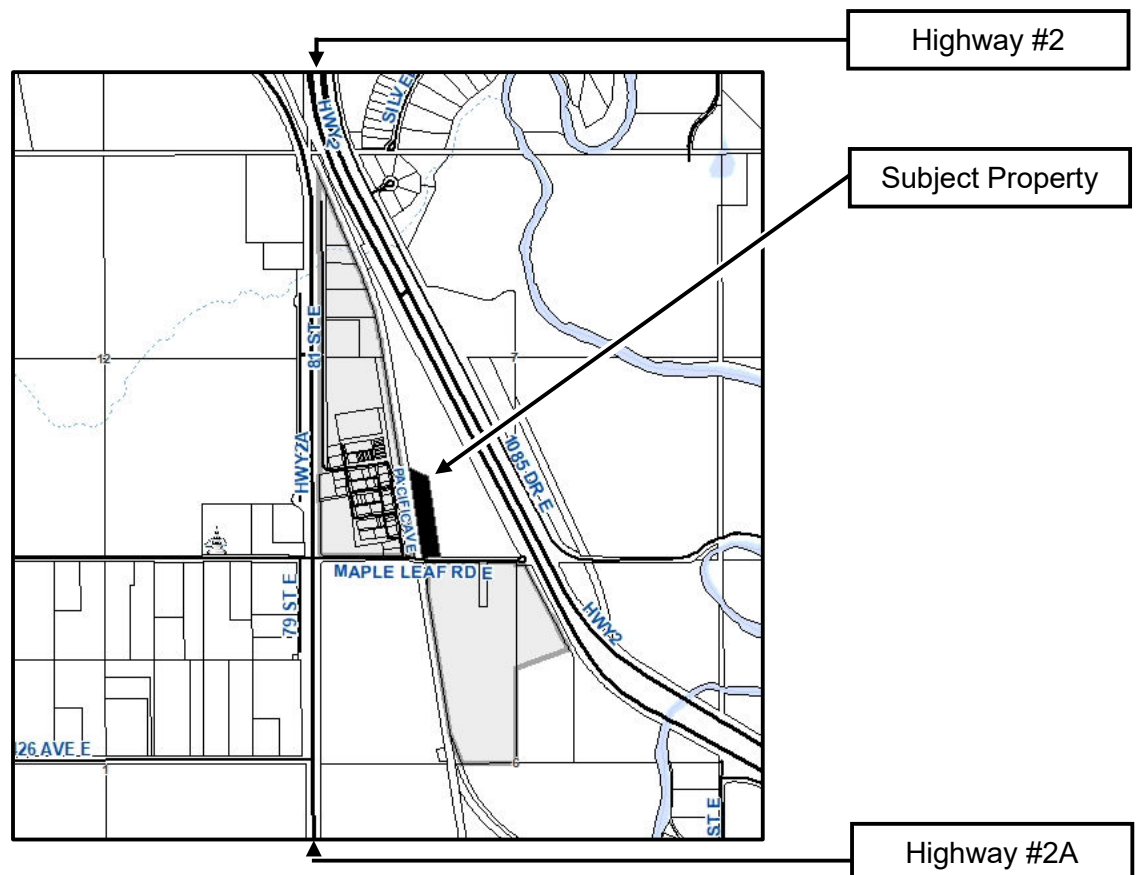
DEVELOPMENT PERMIT APPLICATION FILE NUMBER: 25D 215

LANDOWNER(S)/APPLICANTS(S): BARTON ASSET HOLDINGS INC./
BARTON CONSTRUCTION

PROPOSAL DESCRIPTION: INDUSTRY, GENERAL; STORAGE COMPOUND

LEGAL DESCRIPTION: PLAN 0811123, BLOCK 1, LOT 1; PTN. SW 07-20-28 W4M

LOCATION: The subject property is an existing 6.26 acre Hamlet Industry district parcel that is located on the north side of Maple Leaf Road, just to the east of the Canadian Pacific Railway lands at the Hamlet of Aldersyde.



INTENT OF APPLICATION: This application proposes use of two of the existing buildings and the onsite storage of materials within a contained area of the yard on the property, in support business operations relating to the manufacturing of trusses, joists and wall panels.

Industry, General and Storage Compound are Discretionary Uses under the Hamlet Industry District.

The application for a Development Permit in accordance with the provisions of Land Use Bylaw 60/2014 of Foothills County in respect of Industry, General and Storage Compound at Plan 0811123, Block 1, Lot 1; Ptn. SW 07-20-28 W4M has been considered by the Development Officer and is **APPROVED** subject to the following:

APPROVAL DESCRIPTION

This approval is for use of the subject property in accordance with the plans accepted to be appropriate by the Development Authority; and includes the use of one existing +/- 1,612 sq. ft. building, one existing +/- 5,417 sq. ft. building and one outdoor Storage Compound in support of the operation of a business that manufactures trusses, joists and wall panels.

PRE-RELEASE CONDITIONS

*Pre-release conditions must be complied with before the Development Permit will be signed and issued. Failure to complete the pre-release condition(s) on or before **April 5, 2026** will see this approval be deemed null and void, unless a time extension is issued under agreement between the Development Authority and the Applicant(s).*

1. The applicant is required to submit a refundable security deposit in the amount of \$3,000 in order to ensure compliance with the Alberta Building and Fire Codes for the proposed use and occupancy of the existing buildings. This security will be refunded at such time that written confirmation for occupancy of the structures is provided by the County's Safety Codes Officer and the Foothills Fire Department's Fire Inspector.

CONDITIONS OF APPROVAL

*The following requirements must be completed within twenty-four (24) months from the date the Development Permit is signed and issued unless a time extension is approved under agreement between the Development Authority and the Applicant(s). **Failure to complete the conditions of approval will see the Development Permit be deemed null and void.***

1. All necessary building and safety code permits and inspections for the existing Buildings shall be obtained from the County prior to construction and/or renovation;
2. It is the applicant's responsibility to contact the County's Fire Inspector and obtain all necessary approvals and inspections prior to occupancy. Authorization for occupancy shall not be granted until such time that required safeties and functionality are illustrated to have been met;
3. The applicant is to maintain an annual business license with Foothills County;
4. An Emergency Response Plan is to be established for the development. This plan shall include common muster points and cohesive collection and dissemination of information to all occupants in the event of an emergency. This plan shall be submitted to the County for review and acceptance by the Emergency Management Coordinator;
5. A detailed plan for visual screening/fencing is to be submitted for review and acceptance by the Development Authority prior to installation.

The plan must show detail as to how the outdoor materials storage area, waste and recycling bins, and that area in which the business equipment (ie: dump trailers) will be stored is visually obscured from area lands and road surfaces. The fencing and screening plan must show:

- a. Dimensioned location on the site plan;
- b. Type, style, height, length, and material that is to be used;

Screening shall be installed within the boundaries of the titled parcel and as per the accepted plan;

6. Business identification signage has been considered under this application. Prior to any installation or revision to any on-site signage, the applicant shall submit a signage plan for review and acceptance by the Development Authority. The signage plan must include:
 - a. Dimensioned location of any sign, including ground mounted signage and fascia signage;
 - b. A rendering/illustration of each proposed sign with dimensions and total sign area, height of top and bottom of the sign above average ground level/clearance to grade and thickness of the sign;
 - c. Materials finishing, colours, size of lettering, and graphics;
 - d. Comment as to how any proposed lighting meets the requirements of the County's Dark Sky Bylaw;
 - e. Sign permit from Alberta Transportation and Economic Corridors, or waiver of the same;
7. It is the applicant's responsibility to provide notification to the Development Authority upon completion of the development;
8. The applicants shall be responsible for payment of any professional costs including legal fees that may be incurred by the County with respect to the implementation of this permit.

ADVISORY REQUIREMENTS

The following requirements are provided by Foothills County to inform the applicant(s) and landowner(s) of their necessity. It is the responsibility and liability of the Applicant(s) and Landowner(s) to ensure adherence with these requirements for the life of the development.

1. The development must be operated and maintained as per the issued approval, and as per this application for Development Permit and those conditions and requirements contained herein. **Any revisions and/or additions to the use of this land shall not proceed except under benefit of appropriate approvals and permits from the County;**
2. Development shall comply with the requirements of the Alberta Building, Plumbing, Electrical, and Fire Codes at all times;
3. All exterior lighting must adhere to the guidelines and technical specifications as outlined within the Dark Sky Bylaw. Wall packs on the building must be shielded and downward facing and light must not project above the horizontal plane. Yard lights must be fully shielded and downward-facing (ie: full cut-off);
4. Addressing for the site shall be maintained to the satisfaction of the County's GIS/Mapping Services department;
5. Containers for garbage and recycling materials that are located outdoors shall be weatherproof and animal-proof and must be fully screened from adjacent lands and roadways. There shall be no long term storage of waste materials on the property, nor burning of waste materials on the property;
All waste materials must be managed in compliance with requirements and acceptable management practises as directed by the involved regulatory entities, and must be disposed of at an approved waste disposal site;
6. On-site parking and loading must at all times be able to sustain use and occupancy. Emergency access lanes shall remain unobstructed at all times. At no time shall area road surfaces / road allowances be used for the purpose of loading/unloading, parking, or as stacking space. Failure to provide sufficient parking and loading spaces on site may see this approval deemed null and void;
7. Screening, signage and stormwater facilities shall at all times be maintained as per the plans accepted to be appropriate by the municipality and must at all times be safe, functional, and in a good state of repair. The lot shall at all times have a generally neat and orderly appearance and be free of weeds. Any revision(s) to the existing plans and involved development must not proceed except under approval by the County;
8. The applicant is required to comply with any applicable Foothills County and Town of High River Water and Sewage Bylaws; and to ensure compliance with any Foothills County requirements for water servicing, permits and inspections, and allotments.
It is the responsibility of the applicant to obtain licensing for the intended commercial use of any water well, or alternately to provide potable water from a licensed source;
9. The issuance of a development permit by the County does not relieve the landowners of the responsibility of complying with all other relevant County bylaws and requirements, nor excuse violation of any provincial or federal regulation or act which may affect use of the land.

NOTES:

1. **This is not a Building Permit.** Construction practices and standards of construction of any building or any structure authorized by the Development Permit, once signed and issued, must be in accordance with the Building and Safety Codes Permits. An application must be made for all required Building and/or Safety Codes Permits.
2. **This is not a Development Permit.** The Development Permit may be signed and issued upon completion of the 21-day appeal period; should no appeals be received, and completion of all Pre-Release Conditions (if any). Development cannot proceed until this permit has been signed and issued.
3. Notification of this Development Permit Decision will be advertised in two issues of the Western Wheel and circulated to area landowners (according to County Records at this time) within the subject quarter-section and for one-half mile surrounding the subject parcel. Development Permit Notices can also be viewed on the County's website: www.foothillscountyab.ca.
4. This Development Permit Decision is subject to a 21-day appeal period. Pursuant to Section 685(2) of the Municipal Government Act, a person affected by this decision has a right of appeal.
5. The Development Permit, once signed and issued, shall thereafter be null and void if the development or use is abandoned for a period of six months.
6. The conditions and requirements of this Development Permit Decision must be met and adhered to at all times. Fines and/or Enforcement action may occur if operating outside of the Development Permit Decision.



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I AM APPEALING (check only one)		
Development Authority Decision ☐ Approval ☐ Conditions of Approval ☐ Refusal <u>Development Permit #</u> Date of Decision: (Y/M/D) _____	Subdivision Authority Decision ☐ Approval ☐ Conditions of Approval ☐ Refusal <u>Subdivision Application #</u> Date of Decision: (Y/M/D) _____	Decision of Enforcement Services ☐ Stop Order ☐ Compliance Order <u>Enforcement Order #</u> Date of Decision: (Y/M/D) _____
REASON FOR APPEAL (attach separate page(s) if required)		
All appeals should contain the reasons for the appeal, including the issues in the decision or the conditions imposed in the approval that are the subject of the appeal.		

Submitting an Appeal – Subdivision Authority Decisions

Appeals of decisions on subdivision applications are covered by [sections 678 to 682 of the Municipal Government Act](#).

A decision on an application for subdivision may be appealed by the applicant, by a Government department (if that department is required to be circulated on the application) or by the School Authority (with respect to matters related to municipal reserve or school reserve lands).

Appeals must be made by filing a notice of appeal within **14 days** of receipt of the decision with either the local Subdivision and Development Appeal Board or the Land and Property Rights Tribunal. Which board is the appropriate board to hear the appeal will depend on certain factors with respect to the land involved. The Land and Property Rights Tribunal hears subdivision appeals where there is a provincial interest. Otherwise, the appeals are heard by the local SDAB.

Notice of appeal should be filed with the Land and Property Rights Tribunal when the subject property is:

- within Alberta’s "Green Area"
- ‘adjacent’ to or contains a body of water
 - adjacent means contiguous or would be contiguous if not for a railway, road, utility right of way or reserve land
- adjacent to or contains (either partially or wholly) land identified on the Listing of Historic Resources or public land set aside for use as historic resource
- the subject of a license, permit, approval or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board or Alberta Utilities Commission
- the subject of a license, permit, approval or other authorization granted by the Minister of Environment and Protected Areas
- within the following distances:
 - 1600 metres of a provincial highway
 - 450 metres of a hazardous waste management facility
 - 450 metres of the working area of an operating landfill
 - 300 metres of the disposal area of any landfill
 - 300 metres of a wastewater treatment plant
 - 300 metres of the working area of a non-hazardous waste storage site

Some of the distances may be varied in writing by a provincial government department, in which case the SDAB will hear the appeal.

Submitting an Appeal – Development Authority Decisions

Appeal of development authority decisions are covered by [Sections 684 to 687 of the Municipal Government Act](#).

A decision on an application for development may be appealed by the person applying for the permit or by any person affected by an order, decision or development permit made or issued by a development authority.

An order issued under a decision of Enforcement Services, being a Stop Order or Compliance Order, may be appealed by the person affected by the order.

Appeals must be made by filing a notice of appeal within **21 Days** after the date on which the written decision is given with either the local Development Appeal Board or the Land and Property Rights Tribunal. Which board is the appropriate board to hear the appeal will depend on certain factors with respect to the land involved. The Land and Property Rights Tribunal hears development appeals where there is a provincial interest. Otherwise, the appeals are heard by the local Subdivision and Development Appeal Board.

Notice of appeal should be filed with the Land and Property Rights Tribunal when the subject property is:

- The subject of a license, permit, approval or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board or Alberta Utilities Commission
- The subject of a license, permit, approval or other authorization granted by the Minister of Environment and Protected Areas

THE APPEAL FEE MUST ACCOMPANY THE NOTICE OF APPEAL FORM

**Appeal fees are set in the County’s Fee Bylaw, which is generally reviewed and amended annually.*

Appeal Type	Fee
Development Authority Decision (fee refunded if appellant appears before the Subdivision and Development Appeal Board)	\$100
Development Authority Decision – Automatic Refusal	\$575
Stop Order	\$575
Subdivision Authority Decision (paid at time of subdivision application and used as a credit on endorsement fees except where the owner/agent appeals the subdivision decision or a condition of the subdivision)	\$2,000

How to submit your appeal and pay your fee

Completed Notice of Appeal forms may be submitted by mail, in person or by email. Your Notice of Appeal must be received on or before the final appeal deadline and must include the applicable fees as outlined above.

Mail or deliver to:

SDAB Clerk, Foothills County
Box 5605, 309 Macleod Tr. S., High River, AB T1V 1M7

Email to:

appeals@foothillscountyab.ca

Please make cheques payable to "Foothills County"

To pay by Credit Card, please use the Credit Card Authorization section found on page 2 of the Notice of Appeal Form.

****NOTE FOR EMAIL SUBMISSIONS ONLY: IF YOU DO NOT RECEIVE AN EMAIL CONFIRMATION NOTIFYING YOU OF RECEIPT OF YOUR APPEAL, PLEASE CONTACT THE SDAB CLERK IMMEDIATELY****

What happens after my appeal is submitted?

Once your completed Notice of Appeal form is submitted on time and with the required fee, the appeal will be heard by the SDAB within 30 days. The SDAB Clerk will provide you with additional information regarding the appeal hearing.

If the appeal is against the decision of a Subdivision Authority, notice will be sent to you and to landowners adjacent to the subject property. If the appeal is against the decision of a Development Authority, notice will be sent to you and to landowners located within the half mile surrounding the subject property.

More information

For more information about filing an appeal or SDAB procedures, please contact the SDAB Clerk at:

Phone: 403-652-2341

Email: appeals@FoothillsCountyAB.ca