



Job Description

Firefighter – Part-Time

Job Title: Firefighter – Part-Time
Department: Community and Emergency Services, Foothills Fire Department
Reports to: Senior Firefighter/Captain

General Accountability:

Reporting to the Fire Officers, Firefighters are responsible for supporting the fire service in a multidisciplinary capacity. This position actively supports the Foothills County by serving to protect the lives, property, and environment of the County's residents. This role provides emergency response and regularly participates in fire training, fire inspections and fire prevention programs, as assigned by the Fire Officers. This part-time role facilitates consistent and cohesive crew personnel when departmental needs permit. Ultimately, the vision for the Foothills Fire Department is to continue providing an unparalleled quality of service to the entire Foothills County.

Essential Duties and Responsibilities:

Without restricting the general nature and scope of work, the following are requirements of work expected of the classification:

- Multidisciplinary Firefighter role engaging in fire suppression, prevention, medical care, wildland firefighting, technical rescue and hazmat response.
- Demonstrate a good working knowledge of apparatus, equipment and fire ground operations.
- Regularly operate, inspect and maintain the equipment, tools, apparatus, facilities and vehicles belonging to Foothills County.
- Engage and participate in continuous training and education to ensure ongoing personal development and growth.
- Responsible to maintain current registrations/certifications through the applicable professional associations with respect to firefighter and emergency medical competencies.
- Working in conjunction and collaborate with other mutual aid partners during emergencies and training scenarios.
- Assist with fire safety code inspections as assigned by the Fire Inspector.
- Participate in public safety education and local community fire prevention programs.
- Regular participation of community events and public relation exercises.

- Perform duties within the core values and code of conduct of the Foothills Fire Department and Foothills County Policies and Procedures at all times.
- Abide by the Foothills County Health & Safety program.
- Responsible for assisting with any portfolio related duties as assigned.
- Serve on any committee to which appointed.
- Commitment to shifts predetermined by the scheduling Officer while maintaining a level of flexibility in accordance with Fire Department operational needs.
- Perform any other duties as directed by the Senior Firefighter and/or Captain.
- Help to foster and encourage a positive environment where members assume responsibility and pride in teamwork, values, integrity, skills and attitude.

Minimum Qualifications:

- Two (2) years of active firefighting experience
- High School Diploma or general equivalency diploma
- NFPA 1001 Firefighter Level I & II
- NFPA 1002 – Driver Operator
- NFPA 472 Hazmat Awareness and Operations
- ICS 100 & 200
- Standard First Aid and CPR Level ‘C’
- Valid Alberta Class 3 Operator’s License
- Minimum facial hair to ensure adequate SCBA face piece seal
- Good working knowledge of MS Office and computer skills
- Successful completion of all components of the Fire Department Recruitment Process.

Desired Certifications and Documentation:

- NFPA 1002 – Pump Operator
- NFPA 1051 – Wildland Firefighting
- Swift Water Rescue (Raven Rescue)
- Ice Rescue (Raven Rescue)
- Boat Operator License
- Experience with working in a full-time fire station
- Post-secondary education or Trade Certificate

Attributes:

- Strong motivational and organizational skills
- Demonstrate a high level of professionalism at all times
- Possess maturity, integrity and respect
- Good communication and interpersonal skills
- Ability to multitask and remain focused under stressful situations
- Team player and the ability to build solid working relationships
- Maintain a positive attitude.

Physical Demands:

- Possess the physical agility, strength and stamina to do prolonged and arduous work under adverse conditions.
- Ability to climb, lift, carry and drag objects while using SCBA, as per minimum requirements.

INCUMBENT SIGN-OFF:

I have read the job description and the primary role and responsibilities for the Firefighter – Part-Time and acknowledge that I understand the scope and responsibility of the position. I understand that this is not intended to be an exhaustive list of job duties and responsibilities and that I will be assigned other duties as required to support the success of Foothills County.

Incumbent – Print Name

Date

Incumbent – Signature

Manager – Print Name

Date

Manager – Signature