

BYLAW 61/2023

**A BYLAW OF FOOTHILLS COUNTY, IN THE PROVINCE OF ALBERTA, TO
AUTHORIZE AN AMENDMENT TO FEE BYLAW 73/2021; AS AMENDED**

WHEREAS, the Municipal Government Act RSA 2000, c M-26, as amended, provides that a municipality may pass bylaws regarding services provided by the municipality, which includes establishing the fees charged for providing those services;

AND WHEREAS the Council of Foothills County in the Province of Alberta passed Bylaw 73/2021, being a Bylaw for the purpose of establishing fees, rates, and charges for services, licenses, permits and approvals provided to the public by the municipality;

AND WHEREAS it is now deemed expedient to amend Bylaw 58/2022.

NOW THEREFORE THE COUNCIL ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the "Fee Bylaw".
2. That Bylaw 58/2022, being the Fee Bylaw, shall be amended as outlined within Fee Bylaw Schedules A, B, C, D, E, F, G, H, I, J, K and L, attached hereto and forming part of this Bylaw;
3. All fees shall come into full force and effect on January 1, 2024.
4. Bylaw 58/2022 and any amendments thereto are hereby rescinded upon this Bylaw coming into effect.
5. This Bylaw is passed when it receives third reading and is signed pursuant to the Municipal Government Act.

FIRST READING: October 25, 2023

Reeve

CAO

SECOND READING: DEC 13 2023

Reeve

CAO

THIRD READING: DEC 13 2023

Reeve

CAO

PASSED IN OPEN COUNCIL assembled at the Town of High River in the Province of
Alberta this 13 day of December, 2023.



FEE BYLAW SCHEDULE A PLANNING SERVICES FEES

As contained in Bylaw 61/2023

Notes:

1. Bareland Condominium and Residential Multi-Family units are considered to be “lots” or “units” for the purpose of administrating these fees.
2. Boundary adjustment fees for applications and for all endorsement purposes, shall be assessed on a per lot basis, based upon the number of original lots involved in the application to which boundaries are being or have been adjusted.
3. For the purposes of determining appropriate fees, Reserves and Utility lots are not included in the calculations.
4. Staff is authorized to accept cash, Interac payment, certified cheque, Visa, MasterCard, American Express or money order for payment of planning services fees. Payment of municipal taxes cannot be provided by credit card.
5. All land use redesignation or amendment fees will be doubled when the applicant has proceeded with the development prior to applying for the necessary permits.
6. All applications for ASP’s, OP’s, Concept Plans, ARP’s and DCD’s are required to undertake a review prior to the application being considered complete. Should the applicant request or require additional reviews, the review fee must be paid in advance of each review being undertaken.
7. All applications that require Regional Evaluation Framework submission to the Calgary Metropolitan Region Board may be subject to additional fees for planning, engineering and GIS services.

**AREA STRUCTURE PLANS (ASP), OUTLINE PLANS (OP),
CONCEPT PLANS (CP), REDEVELOPMENT PLANS (ARP)
AND DIRECT CONTROL DISTRICTS (DCD)**

	Review fee	Application fee
ASPs, OPs, CPs and ARPs outside of the Highway 2A/ASP: Up to and including eight (8) new lots/units proposed	\$1500+GST per review	\$5000
ASPs, OPs, CPs and ARPs within the Highway 2A/ASP: No new lots up to and including eight (8) new lots/units proposed	\$1500+GST per review	\$350 for no new lots, \$350 for one and each additional lot
ASPs, OPs, CPs and ARPs: as above, plus additional fee for lots/units in excess of eight (8) new lots/units proposed	No additional review fee	\$350 per new lot to a total maximum fee of \$35,000
ASP, OP, ARP and CP Amendment	\$1500+GST per review	Based on fees noted above
New DCD and DCD Major Amendment	\$500+GST per review	\$1500
DCD Minor Amendment	No review fee	\$1000
		Fee
Regional Evaluation Framework submission to the Calgary Metropolitan Region Board		\$5000

**REDESIGNATION, LAND USE BYLAW AMENDMENT and
SITE SPECIFIC APPLICATION FEES**

	Filing fee	Initial application fee	Final application fee
All land use applications, including Direct Control and Site Specific Amendments, except as noted below.	\$100 per application	\$1000 for no new lots or one new lot, & \$1000 for each subsequent lot proposed, to a maximum of \$40,000	\$1000 for no new lots or one new lot, & \$1000 for each subsequent lot proposed, to a maximum of \$35,000
All land use applications if submitted concurrently with an Area Structure Plan, Outline Plan, Concept Plan, Redevelopment Plan or Direct Control District and permitted to hold concurrent public hearings	\$100 per application	\$500 for no new lots or one new lot, & \$500 for each subsequent lot proposed, to a maximum of \$40,000	\$1000 for no new lots or one new lot, & \$1000 for each subsequent lot proposed, to a maximum of \$35,000
All land use applications within the Hamlets of Blackie or Cayley	\$100 per application	50% of fees (not including filing fees) as outlined in this table	50% of fees (not including filing fees) as outlined in this table
Legal non-conforming issues brought into conformance	\$100 per application	50% of fees (not including filing fees) as outlined in this table	50% of fees (not including filing fees) as outlined in this table
Fees for additional services, including but not limited to the renting of facilities and supplies for public hearings, legal services related to the application and overtime rate by Council and staff as required to process the application, will be charged to the applicant.			

COMMUNITY SUSTAINABILITY FEE

Notes:

1. The Community Sustainability fee is a Land Use charge, imposed prior to 3rd reading of a bylaw, which supports a land use amendment or redesignation and where the bylaw supports the creation of additional parcels or units being subdivided.
2. The Community Sustainability fee for a Land Use application within the Hamlets of Blackie or Cayley will be charged at 50% of the fees in the table below.
3. The Community Sustainability fee will not be charged on applications proposing:
 - Land Use that does not result in the creation of additional lots/units such as boundary adjustments.
 - On applications within the Highway 2A Industrial Area Structure Plan boundary.

	Public Works	Libraries	Recreation	Fire Services	Total
All Direct Control, Agriculture, Residential, Industrial, Commercial land uses, first 80 new lots/units	\$10,000 per new lot/unit	\$325 per new lot/unit	\$325 per new lot/unit	\$650 per new lot/unit	\$11,300 per new lot/unit
All Direct Control, Agriculture, Residential, Industrial, Commercial land uses, 81 to 500 new lots/units	\$1700 per new lot/unit	\$325 per new lot/unit	\$325 per new lot/unit	\$650 per new lot/unit	\$3000 per new lot/unit
All Direct Control, Agriculture, Residential, Industrial, Commercial land uses, 501 new lots/units and beyond	No fee	\$325 per new lot/unit	\$325 per new lot/unit	\$650 per new lot/unit	\$1300 per new lot/unit

SUBDIVISION and BOUNDARY ADJUSTMENT APPLICATION FEES

	Filing fee	Initial application fee	Endorsement fee
Subdivision applications, including boundary adjustment applications	\$100 per application	\$1000 for no new lots and \$1000 per each additional lot/unit proposed, excluding reserve and utility parcels, to a maximum of \$40,000	\$1000 for no new lots and \$1000 per each additional lot/unit approved, excluding reserve and utility parcels, to a maximum of \$40,000
Subdivision Appeal Fee paid concurrent with application for subdivision. This fee in all cases is a credit on endorsement fees except where the applicant or agent appeals the subdivision or a condition of subdivision.	\$2000 per application		

DEVELOPMENT PERMITS

Notes:

1. If development proceeds prior to obtaining the proper permits, the fee may be doubled.
2. If a proposed development falls under multiple Development Permit fee line items, the higher fee shall apply.
3. When the applicant has applied for the Site Specific Amendment and the Development Permit concurrently, and the Site Specific Amendment is refused, the Development Permit Fees shall be returned to the applicant.
4. Registered non-profit organizations are exempt from the first \$500 of cumulative fees.
5. All applications for Telecommunication Towers, Development Permits within the Highway 2A IASP and for signs within the Municipal Right of Way are required to undertake a review and pay the review fee before the application is considered complete. Should the applicant request or require additional reviews, the review fee must be paid in advance of each review being undertaken.
6. Some Development Permits require a security or deposit, which will be held in trust by the County to ensure compliance of the development with the conditions of the permit.
7. The Fee to upgrade an existing and compliant Minor Home Based Business Development Permit to a Home Based Business Type II Development Permit, where the use is listed as a Permitted Use in the applicable Land Use District, is \$100 (\$25.00 filing fee + \$75.00 application fee);

Appeals	Appeal Fee
Appeal fee required for all Development Appeals when the application is not within the Development Officers discretion	\$575
Appeal of a Stop Order	\$575
Appeal fee for all appeals to a Development Officers decision, fee to be refunded if the appellant appears before the Subdivision and Development Appeal Board	\$100
	Review Fee
Telecommunication Proposals	\$1000+GST
Applications within the Highway 2A Industrial ASP	No Fee
Applications for sign(s) within the Municipal Right of Way	\$500+GST
Development Permit Renewals	
All renewal fees are 50% of the applicable application fee plus the filing fee as noted below	
Legal non-conforming uses brought into conformance	
50% of the applicable application fee plus the filing fee as noted below	
Permitted Use Development Permits	
50% of the applicable application fee + the filing fee as noted below	
Change in Use Permits*	
\$100 filing fee + \$100 application fee	
<i>(*can only be applied for when an existing and compliant Multiple Potential Use Development Permit is in place)</i>	

DEVELOPMENT PERMITS	Filing Fee	Application Fee
Dwelling Unit	\$100	\$400
Accessory Buildings/Structures and Uses	\$100	\$400
Fence	\$100	\$100
Relaxation of Setbacks for Existing Structure(s)	\$100	\$500
Relaxation of Setbacks for Proposed Structure(s)	\$100	\$500
Intensive Agriculture		
All applications for an increase in animal units	\$100	\$400
Kennels		
Private Kennel	\$100	\$400
Commercial Kennel, for lands zoned Direct Control District	\$100	\$900
Arenas		
Private	\$100	\$400
Limited Public or Commercial, for lands zoned Direct Control District	\$100	\$900
Intensive Vegetation Operation	\$100	\$400
Solar Power System, Private	\$100	\$400
Home Based Businesses		
Home Based Business Type I	\$100	\$100
Home Based Business Type II	\$100	\$400
Home Based Business Type III	\$100	\$400
Home Based Business Type III, for lands zoned Direct Control District	\$100	\$900
Sea-cans	\$100	\$100
Lot Grading	\$100	\$400
Multiple Potential Uses* <i>(*can only be applied for in Commercial, Industrial or Agricultural Business Land Use Districts)</i>	\$100	\$400
Commercial / Industrial / Recreation / Institutional		
New Construction		
600 sq. m. or less of floor area (footprint)	\$100	\$725
601 sq. m. to 1,499 sq. m. of floor area (footprint)	\$100	\$1400
1,500 sq. m. or more of floor area (footprint)	\$100	\$2100
Addition to use / change of use in an existing building or portion thereof	\$100	\$400

Natural Resources		
Less than 2 acres, overall area proposed	\$100	\$575
2 to 4 acres, overall area proposed	\$100	\$1400
4.01 to 12 acres, overall area proposed	\$100	\$3500
More than 12 acres, overall area proposed	\$100	\$6500
Signs		
Personal	\$100	\$200
Commercial	\$100	\$525
Other (permits categories not described)	\$100	\$400
Special Events per event		
All Events	\$100	\$400
All Events, for lands zoned Direct Control District	\$100	\$900
Development Permit Securities and Deposits		Amount
Dwelling, Moved On <i>(Amount to be confirmed by Approving Authority based on the cost estimates submitted with the application)</i>		\$25,000 minimum
Relocated Building/Structure <i>(Amount to be confirmed by Approving Authority based on the cost estimates submitted with the application)</i>		\$5000 minimum

PUBLIC HEARINGS/MEETINGS AND ADVERTISING	
All requests to reschedule a public hearing/meeting of Council	\$500
All requests to reschedule a Subdivision and Development Appeal Board Hearing	\$500
Requests to Council to waive the 6-month waiting period to reapply for an application that has been refused	\$500
Requests for private mailing to County residents for planning related matters, such as notices of open houses. Requests for private mailing are done at the discretion of the Planning Department. Stamped, stuffed and sealed envelopes must be provided with payment of fees.	\$2.00 per mailed item + GST

ADJOURNMENTS and RECESS REQUESTS	
	Fee
Request for Adjournment of a Public Hearing/Meeting	\$500
Request for Recess of a Public Hearing/Meeting	\$500
Request for Adjournment of a Subdivision and Development Appeal Board Hearing	\$500
Request for Recess of a Subdivision and Development Appeal Board Hearing	\$500

REFUND OF FEES	
All applications requiring a Public Hearing/Meeting	Refund
Refund if application is cancelled prior to file referral circulation	100% of the application fee (not including the filing fee)
Refund if application is cancelled prior to advertisement and circulation of the public hearing/meeting (unless otherwise determined by Council)	50% of the application fee (not including the filing fee)
Refund if application is cancelled after public hearing/meeting has been advertised and/or circulated	No refund
Subdivision and Boundary Adjustment Applications	Refund
Refund if application is cancelled prior to file referral circulation	100% of the application fee (not including the filing fee)

Refund if application is cancelled during or after file referral circulation and before a decision of the Subdivision Authority is made	50% of the application fee (not including the filing fee)
Development Permit Applications	Refund
Refund if application is cancelled prior to file referral circulation	100% of the application fee (not including the filing fee)
Refund if application is cancelled during or after file referral circulation and before submission of the advertisement to the newspaper	50% of the application fee (not including the filing fee)

TIME EXTENSIONS for SUBDIVISIONS	
Time extension or re-activation requests, 1 st request	\$350
Time extension or re-activation requests, 2 nd request	\$550
Time extension or re-activation requests, 3 rd and any subsequent request(s)	\$1000
Denied Time Extension Request	100% refund of time extension request fees

DOCUMENT, SERVICES and PRODUCTS SALES	
Letter of Compliance, Residential	\$250
Letter of Compliance, Non-Residential	\$250
Letter of Land Use	\$30
Request for discharge of Caveats	No fee
Request for historical land use search	\$100+GST
Land Use Bylaw, MDP, Growth Management Strategy (each separate copy)	\$30+GST
Copies of ASPs, OPs, CPs and ARPs, (each separate copy, if available)	\$35+GST
Intermunicipal Development Plans (each separate copy, if available)	\$15+GST
Studies / background reports, (each separate copy, if available)	\$20+GST
Public Works and Engineering Standards and Guidelines	No fee
Copies of transportation or engineering studies or reports, (each separate copy, if available)	\$20+GST
Photocopying fee, colour	20¢
Photocopying fee, black and white	10¢
Fee for request to name subdivision and/or road/street	\$100+GST

FEE BYLAW SCHEDULE B
SAFETY CODES SERVICES FEES

As contained in Bylaw 61/2023

BUILDING AND SAFETY CODES PERMITS

Notes:

1. If Development or Construction proceeds prior to obtaining the proper permits, the fee may be doubled.
2. Plan submissions may be required at the discretion of the Safety Codes Officer. Since these plans will be for information purposes only, there will not be a plan review fee charged and no plan review letter will be issued.
3. 4% of the permit cost, or \$4.50, whichever is greater to a maximum of \$560.
4. Inspections would be conditional to the following:
 - The permit fee is based on a sufficient number of inspections to assess the acceptability of the installation as outlined in Foothills County Quality Management Plan.
 - Return inspections required because of deficiencies may, in extreme situations, be charged for in addition to these initial fees at a rate of \$50 per inspection.

Refund of Fees for Building and Safety Codes Permits	
	Refund
Building Permits that are cancelled before the permit issuance. Written request of application withdrawal must be submitted Or Subtrade safety codes permits that have not had any work started and no inspection performed.	100% of the application fee (not including the filing fee & Safety Codes Levy fees)
Building Permits that have had a review and the permit issued. Written request of application withdrawal must be submitted.	50% of the application fee (not including the filing fee & Safety Codes Levy fees)
Building Permits and Subtrade safety codes permits that have had at least one inspection.	No refund

Building Permits	Filing fee	Application fee
Main Floor and up per sq. ft.	\$75	55¢
Additions per sq. ft.	\$75	55¢
Basement floor area: undeveloped per sq. ft.		30¢
Walkout and bi-level per sq. ft.		40¢
Mobile Home per sq. ft.	\$75	40¢
Detached Garage per sq. ft.	\$75	40¢
Attached Garage per sq. ft.		40¢
Interior Renovation per sq. ft.	\$75	40¢
Basement Development per sq. ft.	\$75	40¢
Commercial per sq. ft.	\$75	50¢
Deck or Covered Canopy per sq. ft.	\$75	30¢

Fireplaces		
Masonry	\$75	\$140
Freestanding	\$75	\$140
Hydronic Heating		\$150
Swimming Pool	\$75	\$150
Existing Secondary Suite Preliminary Inspection Fee		\$160
Change of Use Permit Inspection Fee		\$160
Minimum Fee		\$150
Foundation Start Work Early		\$150

BUILDING AND SAFETY CODES PERMITS

Plumbing Permits	Safety Codes Fees	Application Fees
Residential (Permits are valid for a 12 month period)		
Up to 1500 sq. ft.	\$8.80	\$220.00
1501 to 2500 sq. ft.	\$10.00	\$250.00
2501 to 5000 sq. ft.	\$11.40	\$285.00
Over 5000 sq. ft.	\$15.80	\$395.00
Apartment or Condominium - \$100 per unit (Permits are valid for a 12 month period)		

Gas Permits	\$6.00	\$150.00
Gas Permits	Safety Codes Fees	Application Fees
Residential (Permits are valid for a 12 month period)		
Up to 1500 sq. ft.	\$7.60	\$190.00
1501 to 2500 sq. ft.	\$8.60	\$215.00
2501 to 5000 sq. ft.	\$11.00	\$275.00
Over 5000 sq. ft.	\$12.20	\$305.00
Apartment or Condominium - \$100.00 per unit (Permits are valid for a 12 month period)		

Electrical Permits	Safety Codes Fees	Application Fees
Residential (Permits are valid for a 12 month period)		
Up to 1500 sq. ft.	\$8.40	\$210.00
1501 to 2500 sq. ft.	\$10.00	\$250.00
2501 to 5000 sq. ft.	\$12.20	\$305.00
Over 5000 sq. ft.	\$13.00	\$325.00
Apartment or Condominium - \$100.00 per unit (Permits are valid for a 12 month period)		

Septic Permits	Safety Codes Fees	Application Fees
Residential (Permits are valid for a 12 month period)		
Septic Permit	\$10.00	\$250.00

BUILDING AND SAFETY CODES PERMITS

Gas Installations	Safety Code Fees	Application Fees
Propane tank set (new or replacement)	\$6.00	\$150.00
Temporary Propane /Natural Gas Heating (includes tank set)	\$6.00	\$150.00
Gas/propane cylinder and refill centre	\$6.00	\$150.00
Replacement Commercial or Industrial Appliance per unit as follows:		
0-400,000 BTU input	\$6.00	\$150.00
400,001 to 5,000,000 BTU input	\$6.60	\$165.00
Over 5,000,001 BTU input	\$13.20	\$330.00
Commercial / Industrial Permits, Electrical For Commercial/Industrial Permits, use "Fees For Other Than New Residential" below		
Annual Permits		
100 kVA or less		\$160.00
101 to 2,500 kVA		\$160.00 + \$14.00/100kVA
2,501 to 5,000 kVA		\$550.00 + \$12.00/100kVA
5,001 to 10,000 kVA		\$800.00 + \$9.00/100kVA
10,001 to 20,000 kVA		\$1200.00 + \$5.00/100kVA
Over 20,000 kVA		\$1650.00 + \$2.00/100kVA

All calculations are based on connected load and per 100 kVA or fraction of 100 kVA over the minimum stated kVA

BUILDING AND SAFETY CODES PERMITS

PERMIT FEES FOR OTHER THAN NEW RESIDENTIAL

Installation Cost	Permit fee
\$0.00-\$1000	\$165
\$1000.01-\$5000	\$180
\$5000.01-\$10,000	\$220
\$10,000.01-\$20,000	\$300

Installation Cost	Permit fee
\$20,000.01-\$40,000.00	\$370
\$40,000.01-\$80,000	\$600
\$80,000.01-100,000	\$790
\$100,000.01-\$200,000	\$1100
\$200,000.01-\$400,000	\$1500
\$400,000.01 plus	\$2000 + \$2.00 per \$1000 over \$400,000.01

Commercial / Industrial Gas Permits	Safety Code Fees	Application Fees
(Permits are valid for a 12 month period)		
100,000 BTUs or less	\$6.00	\$150
100,001 to 200,000 BTUs	\$6.40	\$160
200,001 to 400,000 BTUs	\$6.80	\$170
400,001 to 1,000,000 BTUs	\$8.00	\$200
1,000,001 to 2,000,000 BTUs	\$12.00	\$300
Over 2,000,001 BTUs		\$300.00+ \$50.00/million total BTUs

NOTE: To determine the applicable permit fee for owner applicants, the labour cost is considered to be equal to the material cost for the installation.

* An additional 4% Safety Codes Fee is applicable to Permit Fees listed in *Schedule B*.

BUILDING AND SAFETY CODES PERMITS

PERMIT PENALTIES

1) Starting work without Permits	
a) Electrical, Gas, Plumbing, and Private Sewage	Double the Original fees
b) Principal or Accessory Building; New, Addition or Renovation	Double the Original fees
2) Extra Inspection – Building, Electrical, Plumbing, Gas and Private Sewage Permits	
a) Inspection unable to access building having been called to inspect ; or	First occurrence: \$150.00 Second and each subsequent occurrence: \$250.00
b) Project not ready for inspection when inspector is there; or inspection called for, but previously identified deficiency has not been corrected; or	First occurrence: \$150.00 Second and each subsequent occurrence: \$250.00
c) Additional inspection on a residential building that has complex construction and requires additional inspections to provide adequate compliance monitoring	\$150.00 / Inspection
3) Failure to submit a Verification of Compliance when required by a Safety Code Officer	\$250.00 per offence plus an additional \$100.00 for each additional month not paid
4) Failure to recall an inspection when required by a Safety Code Officer	\$250.00 / Occurrence
5) Occupying a building prior to final inspection permitted construction	First occurrence: \$500.00 Second and each subsequent occurrence: \$1000.00 (for the same owner, contractor, or agent in the same calendar year)
6) Continuing to work after a stop work order notice is posted	First occurrence: \$500.00 Second and each subsequent occurrence: \$1000.00 (for the same owner, contractor, or agent in the same calendar year)

**FEE BYLAW SCHEDULE C
PUBLIC WORKS AND ENGINEERING SERVICES FEES**

As contained in Bylaw 61/2023

ENGINEERING REVIEW FEES

Notes:

1. Existing planning fees cover approach, pre-development, 1 proof roll, 1 Construction Completion Certificate (CCC) and 1 Final Acceptance Certificate (FAC) inspection only. Additional inspections will require additional payment as listed.
2. Existing planning fees cover the first \$500 of cumulative internal engineering review fees.
3. A New Approach Application fee and deposit must accompany all requests to the Public Works department for new approaches not related to development approvals. Additional inspections will require an additional payment as listed.
4. Fees for additional services, including but not limited to third party engineering reviews as required will be charged to the developer as billed.
5. For road use agreements (RUA) letter of credit or deposit is based on route approved by Public Works to the nearest Provincial highway.

	Review Fee
Gravel road, single access or road allowance development	\$1500
Paved road, 1 – 14 lots/units	\$2000
Paved road – 15 to 32 lots/units	\$4000
Paved road – more than 32 lots/units	\$6500
Geotechnical	\$1000
Storm water management plan review: a. Lot Grading, Comprehensive Site Drainage Plan and Building Envelope Plans - billed as per Note #4 above b. Master Drainage Plan - billed as per Note #4 above	\$700 per plan \$2000 per plan
Other – PSTS, high water table testing for foundation design, Traffic Impact Assessment (TIA) and Traffic Accommodation Study (TAS)	\$400
Water and sewer systems	Minimum fee \$1500, billed as per Note #4
Landscape/lot grading review fee	Minimum fee \$700, billed as per Note #4
Crossing Agreement (underground only), approach use and work in the right of way inspection fee per visit, per site. Distribution Services Exempt.	\$300

ENGINEERING REVIEW FEES

Approaches	Fees	
Large project temporary approaches inspection fee (per approach), see Note #3 above	\$500 fee + \$5000 deposit	
New approach application fee (per approach) see Note #3 above	\$300	
Additional inspection fee for approaches, see Note #3 above	\$300	
Approach construction deposit (per approach), see Note #3 above	Standard/Common	\$5000
	Standard/Common (Paved)	\$6000
	Commercial	\$7500
	Commercial (Paved)	\$8500
Additional inspection fee for roads, see Note#1 above	\$700	

Road Use Agreements*	Fees	
Road Use Agreement inspection fee per visit (1 pre/post inspection minimum required)	\$300	
	Letter of Credit	
Gravel surface Letter of Credit Includes Dust control areas	\$10,000 per km	
Maintainable road oil (MRO) surface Letter of Credit	\$30,000 per km	
Chip seal surface Letter of Credit	\$40,000 per km	
Asphalt surface Letter of Credit	\$150,000 per km	

*Large Hauls 50+ loads or hauls over extended periods will be subject to an additional 25% of the calculated deposit for road base.

*Hauls that fall under the 10 load per day requirement for a Road Use Agreement but exceed 7 days of hauling will require a Road Use Agreement.

FEE BYLAW SCHEDULE D
GIS AND MAPPING SERVICES FEES

As contained in Bylaw 61/2023

GIS / MAPPING PRODUCT and SERVICES FEES

GIS/Mapping products available are based on Municipal Records (current), AltaLIS data (Current) and Orthoimagery (aerial photography). The County offers three levels of products; Printed Maps, Printed Custom Maps and limited Digital Data (for more information please contact a GIS Technician at 403-652-2341).

Notes:

- Products are not survey quality and are for graphic representation only.
- All Products are subject to staff availability.
- All fees are to be paid up front and are subject to GST.

Printed Map Fees		
Product	Size	Fee
County Landowner Map	28" x 39"	\$15.00/ map
Quick Plot Map		
- No Customization		
- Includes any of the following - Parcel Lines, Hydrography, Roads, Section Numbers, Imagery, 10 Metre Contours		
Quick Plot	Up to Tabloid (11 x 17)	\$25.00 first map or secured pdf
Additional Copy	Tabloid or Smaller	20¢/page

Printed Custom GIS/Mapping Product Fees		
-Custom Fee is \$60/hour with a half hour minimum		
Product	Size	Fee per map
Custom Tabloid Map	Up to Tabloid (11 x 17)	\$25.00 first map/secured pdf
Custom Plot	Up to 60"	\$3.50/ square foot

Subject to Shipping and Handling Fees

GIS / MAPPING PRODUCT and SERVICES FEES

Digital Data Fees

- Hard copy is an additional fee see above
- Digital Data Agreement is Required
- Data Cutting fee is \$60/ hour with a one hour minimum charge

Product	Options	Format	Fee
Historical Orthoimagery	Per Section	Tiff, ECW	\$50.00 Per Section Plus Data Cutting
	Per TWP	Tiff, ECW	\$1000.00 Per TWP No Data Cutting Fee

Area Structure Plan Maps required to meet the Calgary Metropolitan Region Board Submission Requirements	Fee
	\$100

FEE BYLAW SCHEDULE E
ROAD ALLOWANCE & MUNICIPAL PARCEL
RATES AND FEES

As contained in Bylaw 61/2023

ROAD ALLOWANCE FEES

Application Fees			
	Filing Fee per Application	Initial application fee	Final application fee
New Licence	\$100	\$200	\$150
Transfer (New Landowner)	\$100	\$160	\$125
Purchase	\$100	\$300	\$300
Annual Licence Rates			
Grazing	\$15/acre per year		
Cultivation	\$25/acre per year		

MUNICIPAL LANDS LEASING, LICENSING, MINIMUM BID AND RATES

Notes:

1. Municipal parcels are owned by the municipality. Council may authorize the lease or license of municipal lands.
2. Bids submitted must be above the \$250.00 minimum and will be equal to or greater than the rate outlined in the table below.
3. Bids for the grazing of livestock will require the number of animals and type to be grazed on the property at any one time and include a management plan.
4. Bids for the stewardship, haying or cultivating are to include a management plan.
5. The County reserves the right to include additional conditions.

LEASE/LICENCE TYPE	MINIMUM BID	LEASE RATE
Stewardship	\$250	\$30 per acre per year
Hay Land	\$250	\$30 per acre per year
Cultivated Land	\$250	\$45 per acre per year
Grazing (Cow/Calf Pairs)	\$250	\$30 per pair per month
Grazing (Yearlings)	\$250	\$25 per yearling per month
Grazing (Horses)	\$250	\$45 per horse per month

FEE BYLAW SCHEDULE F
ASSESSMENT and TAXATION RATES AND FEES

As contained in Bylaw 61/2023

Assessment and Taxation Rates and Fees

ASSESSMENT

The following fees apply when the services are requested by non-owners of property.	Fee
Ratepayer Summary Report (current year only)	\$5.00 per page
Ratepayer Summary Report (previous years)	\$10.00 per page
Assessment Sales Report	\$5.00 per sale property

TAXATION

	Through Virtual County Hall Fee	Printed at Administration Office Fee
NSF Charge	N/A	\$25.00
Tax Statement	N/A	\$30.00
Tax Certificate	\$30.00	\$45.00
Tax Searches	\$15.00	\$30.00
Credit Card Surcharge*	2.11%	N/A
*Surcharge charged on payment amount when paying taxes online through Virtual County Hall, payment by credit card not accepted for taxes at the Administration Office		
Tax Notification Listing Fee = \$50.00		

ASSESSMENT COMPLAINT

Category of Complaint	Fee
Residential 3 or few dwellings and farm land	\$50.00
Residential 4 or more dwellings	\$650.00
Non-residential	\$650.00
Business tax	\$50.00

FEE BYLAW SCHEDULE G
Utility Rates and Fees
As contained in Bylaw 61/2023

Utility Rates and Fees

Municipal Water Services	January 1st, 2024	
Water Meter Size – Basic Fee	Bi-monthly Fixed Rate	
5/8" (15mm) meter	\$102.00	
3/4" (20mm) meter	\$102.00	
1" (25mm) meter	\$255.00	
1.5" (40mm) meter	\$509.00	
2" (50mm) meter	\$815.00	
3" (75mm) meter	\$1,528.00	
4" (100mm) meter	\$2,547.00	
6" (150mm) meter	\$5,093.00	
High Volume Users in Highway 2a Corridor exceeding 10,000 m ³ / year	Rates in accordance with Foothills Utility Agreement	
No meter	\$611.00	
UNMETERED WATER RATE Consumers who refuse to install a meter, or refuse to allow repair of a meter, or have a non-approved meter will be charged a service fee not less than 6X the applicable current service fee for water, or will be denied service.		
Water Usage m³		
Tier 1 (0-25 m ³)	\$1.53	
Tier 2 (26-50 m ³) Applies to Residential Only	\$2.96	
Tier 3 (51-75 m ³) Applies to Residential Only	\$6.50	
Bulk Fill Rate	\$5.00	
Wastewater Meter Size – Basic Fee	Lagoon	Mechanical
5/8" (15mm) meter	\$60.00	\$70.00
3/4" (20mm) meter	\$60.00	\$70.00
1" (25mm) meter	\$150.00	\$175.00
1.5" (40mm) meter	\$300.00	\$350.00
2" (50mm) meter	\$480.00	\$560.00
3" (75mm) meter	\$900.00	\$1,050.00
4" (100mm) meter	\$1,500.00	\$1,750.00
6" (150mm) meter	\$3,000.00	\$3,500.00
No Meter	\$360.00	\$420.00
Wastewater Usage m³	Lagoon	Mechanical
Tier 1 (0-25 m ³)	\$0.92	\$1.05
Tier 2 (26-50 m ³) Applies to Residential Only	\$1.77	\$1.90
Tier 3 (51-75 m ³) Applies to Residential Only	\$2.63	\$3.00

RECOVERY OF WATER LICENCE PURCHASES	Connection Fee
5/8" (15mm) water meters	\$1200.00
3/4" (20mm) water meters	\$1600.00
1" (25mm) water meters	\$2000.00
1.5" (40mm) water meters	\$3200.00
2" (50mm) water meters	\$4000.00
3" (75mm) water meters	\$6000.00
4" (100mm) water meters	\$8000.00
6" (150mm) water meters	\$12,000.00
Rates for existing Communities requiring additional licence will be set by Foothills Council.	
Water and Wastewater Connection Fees Adjacent to Existing Service	Connection Fee
Refundable damage deposit	\$2500.00
Residential Water Service Connection Fee plus water meter and installation	\$150.00 + gst + meter and installation costs
Commercial and Industrial Water Service Connection Fee plus water meter and installation	\$300.00 + gst + meter and installation costs
Option #1: Residential Connection Fee on Millarville Water Line	\$15,000.00 + meter and installation costs
Option #2: Residential Connection Fee on Millarville Water Line	\$15,000.00 paid by-monthly over a 10 year term based on 3.85% interest rate + meter installation costs
Residential Wastewater Service Connection	\$150.00 + gst
Commercial and Industrial Wastewater Connection Fee	\$300.00 + gst
Solid Waste Collection, bi-monthly	Fee
July 1 st , 2019	\$34.00
Other Service	
Hawk's Landing Service Surcharge	\$50.00 Monthly
Penalties	
Late Payment Penalties on outstanding utility account balance	2%

FIBRE OPTIC INTERNET SERVICE	
Aldersyde – Residential, Small Business Rates	Fee
No Bandwidth Limit, *No Install Fee, No Contract. **Static IP addresses available.	
100 Mbps Download x 100 Mbps Upload	\$90.00 Monthly
300 Mbps Download x 300 Mbps Upload	\$140.00 Monthly
1000 Mbps Download x 1000 Mbps Upload	\$200.00 Monthly
Wireless Router is provided for Residential Services Only. Additional Wireless Access Points can be rented for \$20.00 Monthly	
*If your property does not have a County Fibre connection. All construction, material and related install costs required to establish a fibre connection are paid entirely by the Residential or Small Business Customer.	
**Small Business 1000 Mbps Service includes 1 static IP address, additional Ip's are \$100/month each.	
Aldersyde – Enterprise Business Rates	Fee
100 Mbps Download x 100 Mbps Upload (No BandwidthLimits)	\$500.00 Monthly
300 Mbps Download x 300 Mbps Upload (No BandwidthLimits)	\$750.00 Monthly
1000 Mbps Download x 1000 Mbps Upload (No Bandwidth Limits)	\$1000.00 Monthly
(Includes 6 useable IP address, additional Ip's can be requested.)	
All construction, material and related install costs required to establish a fibre connection are paid entirely by the Enterprise Customer.	
Telephone Service	
Aldersyde – Residential, Small Business Rates	\$35.00 a Month Per Phone Line
Aldersyde – Enterprise Business Rates	\$45.00 a Month Per Phone Line
<i>Note: If you want to keep your existing phone number(s), a one time \$30.00 porting fee per number is required.</i>	

Television Service	
Aldersyde – Residential, Small Business Rates	\$75.00 a Month
Aldersyde – Enterprise Business Rates	\$100.00 a Month
Includes equipment for 1 Television. Television equipment rental is \$20 each amonth. Visit https://foothillsfibre.ca for an up to date list of included channels.	
Late Payment Penalties on outstanding utility account balance.	2%
Onsite Technical Support or Repairs due to Customer negligence.	\$75.00/hour

FEE BYLAW SCHEDULE H
Scott Seaman Sports Rink Facility Rates and Fees
 As contained in Bylaw 61/2023

Scott Seaman Sports Rink Facility Rates and Fees

Notes

- ALL Rates are hourly except daily rates;
- GST applies to all rates;

Multi-Purpose Room (MPR)

- Tables and Chairs are supplied with the MPR rental, other items are the responsibility of the renter;

Time Key

PRIME TIME: 4pm to 11:59pm, Monday - Friday, Saturday and Sunday open to 11:59pm

NON PRIME TIME: Open to 4pm, Monday – Friday

SPRING ICE: April/May/June

	Ice	Dry Pad	MPR	Kitchen	MPR Day Rate	Kitchen Day Rate
Adult Prime	\$296.57	\$84.00	\$84.00	\$78.75	\$400	\$375.00
Adult Non Prime	\$137.81	\$84.00	\$52.50	\$52.50	\$250.00	\$250.00
Youth Local Prime	\$188.53	\$68.25	\$52.50	NA	\$150.00	NA
Youth Local Non Prime	\$110.25	\$68.25	\$31.50	NA	NA	NA
Schools Non Prime	\$110.25	\$68.25	\$31.50	\$31.50	\$150.00	\$150.00
Spring Ice Prime	\$220.50	NA	NA	NA	NA	NA
Spring Ice Non Prime	\$165.37	NA	NA	NA	NA	NA
Youth Non Local Prime	\$214.99	\$84.00	\$84.00	\$78.75	\$400.00	\$375.00
Youth Non Local Non Prime	\$110.25	\$68.25	\$31.50	NA	NA	NA
For Profit Prime	\$296.57	\$84.00	\$84.00	\$78.75	\$400.00	\$375.00
For Profit Non Prime	\$137.81	\$84.00	\$52.50	\$52.50	\$250.00	\$250.00

FEE BYLAW SCHEDULE I
Foothills Fire Department Rates and Fees

As contained in Bylaw 61/2023

Foothills Fire Department Rates and Fees

Notes:

1. All rates are based on an hourly basis unless otherwise stated.
2. GST applies to all rates.

ITEM	COST
Emergency Calls or Standby	\$600.00 per apparatus
Firefighters Standby rate	\$50.00 per firefighter/hr.
Firefighter deployment rate	\$100.00 per firefighter/hr.
Command Apparatus	\$180.00 per hour
Lost, broken or destroyed equipment	Cost
Product used (foam etc.)	Cost
External Resources	Cost
Fire Permits	No Cost
Annual Fireworks Vendor Permit	\$100.00
Fireworks Possession Permit	No Cost
Initial Fire Inspection	No Cost
Initial Follow up Fire Inspection	No Cost
Subsequent Fire Inspection	\$100.00 per inspection
Liquor License, purchase or sale of Property Inspection	\$100.00 per permit
Fire or Occurrence Report	\$75.00 per report
Records Search	\$75.00 per report
Other reports, information, Initial Occupancy Inspection	\$75.00 per report
Classroom	\$300.00 per day
1st False Alarm / Alarm Bells Call	No Cost
Subsequent False Alarm / Alarm Bells Call	\$600.00 per apparatus
Air Cylinder Refill	\$10.00 per fill
Non-Compliant Turnout Gear Rental	\$100.00 per set / per course
Porta Tank Rental	\$20.00 per day
Forcible Entry Simulator Rental	\$300 per day (with consumables included)

Foothills Fire Department Rates and Fees

1. For Fire Service responses located on residential or agriculturally zoned land within the County for a fire not intentionally set by the occupant, or fires caused by an act of nature or vandalism, charges will be actual costs to a maximum of \$5000.00.
2. For other Fire Service responses to other types of property for pleasure or agricultural use charges will be actual costs to a maximum of \$5000.00.
3. For Fire Service responses located on commercial or industrial zoned land, or to other property used for commercial uses, charges will be actual costs to a maximum cost of \$5000.00 plus 75% of costs over \$5000.00.
4. Where costs are a result of responding to a burn during a burning ban, to a burn without a fire permit, failing to meet the conditions of a fire permit or simple negligence of the occupant or property owner Council may, at its discretion charge the owner or occupant of the land upon which the Incident occurred, the full Fire Service costs. This will include but not be restricted to, incidents involving residential, agricultural, commercial, industrial, all public use buildings and other types of property.
5. When the County incurs fire fighting costs with respect to a fire that spread or threatened to spread onto more than one parcel of land, the Council may, in its discretion, apportion and charge the fire fighting costs actually incurred to the owners of the parcels of land involved in such manner as Council considers being reasonable.
6. Where Fire Service costs are to a result of an intentional act, failing to meet an evacuation order, burning during a fire ban, or simple negligence of the person or persons requiring assistance Council may, at its discretion charge the person or persons the full fire department costs.
7. For Fire Service responses or requests for service into another municipality where there is no agreement specifying otherwise, charges will be as set out from time to time by Alberta Transportation.
8. Fees will not be charged for the following;
 - a. Medical Assists within Foothills County and not on a Provincial or Federal right of way;
 - b. First response to a "False Alarm / Alarm Bells" within a 12 month consecutive period.
9. Classroom - Tables and Chairs are supplied with the classroom rental. Other items are the responsibility of the renter.

FEE BYLAW SCHEDULE J FOOTHILLS CEMETERY FEES

As contained in Bylaw 61/2023

FOOTHILLS CEMETERY FEES

Notes:

1. Plot/Niche Fees do not include Interment Fees.
2. Fees for additional services, including but not limited to third party interment services (open and closing of grave only) will be invoiced to the client at time of interment.
3. Minimum of 20% of plot/niche fee is transferred to the perpetual fund annually.
4. A Monument Work Permit is required for all monument fabrication, engraving, installation, repair, and columbaria niche door engraving.
5. All, but not limited to the monument and columbarium work in Note 4 is to be conducted by third party service providers.

Plot/Niche Licence Fees					
Foothills Highlands, Foothills Lookout and Traditional Section					
	Resident				Non-Resident
	Resident Landowner	Absentee Landowner	Resident Non-Landowner	Historical Resident	Non-Resident Non-Landowner
Full Size Burial Plot	\$1000	\$1000	\$1300	\$1500	\$3000
Cremation Plot	\$300	\$300	\$500	\$600	\$1000
Columbarium Niche	\$1200	\$1200	\$1300	\$1500	\$3000
Children Section (0-3 yrs)	\$300	\$300	\$500	\$600	\$1000
Veteran's Plot or Niche Licence Fee – subject to the Cemeteries Act					
Indigent Plot or Niche Licence Fee - subject to the Cemeteries Act					
Administration Fees					
Monument Permit – per incident April 1 st to September 30 th , weather permitting	\$150				
Plot/Niche Licence Application	\$125				
Plot/Niche Interment Application – per incident	\$150				
Winter In-ground Interment fee November 1 st to March 31 st	\$250				
Burial Rights Research	\$250				
Change of rightsholder or confirmation of legal representative	\$125				
Plot/Niche Licence Return	85% of current plot/niche fee + Plot/Niche Licence Application Fee				
Niche Opening and Closing – per incident	\$400				
Niche Opening and Closing – per incident Saturdays, Sundays and Statutory Holidays	\$600				
All fees subject to GST					

DEFINITIONS FOR THE PURPOSES OF PLOT AND NICHE LICENSING FEE STRUCTURE

1. **Resident Landowner (Rate Payer):** Individual who owns land and resides in Foothills County or Town of Diamond Valley.
2. **Absentee Landowner (Rate Payer):** Individual who owns land in Foothills County or Town of Diamond Valley but does not reside in Foothills County or Town of Diamond Valley.
3. **Resident Non-Landowner (Renter):** Individual who resides in Foothills County or Town of Diamond Valley but does not own land in Foothills County or Town of Diamond Valley.
4. **Non-Resident, Non-Landowner (Non - Resident):** Individual who does not reside or own land in Foothills County or Town of Diamond Valley.
5. **Historical Resident (Previous Resident):** Individual who resided in Foothills County, Town of Black Diamond, Town of Turner Valley, or Town of Diamond Valley for ten (10) consecutive years, but currently resides elsewhere. Proof of historical residency must be provided by the historical resident.

**FEE BYLAW SCHEDULE K
COUNTY CEMETERIES FEES**

As contained in Bylaw 61/2023

COUNTY CEMETERIES FEES

Notes:

1. Plot Fees do not include Interment Fees.
2. Fees for additional services, including but not limited to third party interment services (open and closing of grave only) will be invoiced to the client at time of interment.
3. A Monument Work Permit is required for all monument fabrication, engraving, installation, repair, and columbaria niche door engraving.
4. All, but not limited to the monument and columbarium work in Note 3 is to be conducted by third party service providers.
5. Fees apply to all cemeteries owned by Foothills County.

Plot/Niche Licence Fees					
All cemeteries owned by Foothills County					
	Resident				Non-Resident
	Resident Landowner	Absentee Landowner	Resident Non-Landowner	Historical Resident	Non-Resident Non-Landowner
Full Size Burial Plot	\$750	\$750	\$950	\$1150	\$3000
Cremation Plot	\$300	\$300	\$500	\$600	\$1500
Columbarium Niche	\$1200	\$1200	\$1300	\$1500	\$3000
Veteran's Plot or Niche Licence Fee – subject to the Cemeteries Act					
Indigent Plot or Niche Licence Fee - subject to the Cemeteries Act					

Administration Fees	
Monument Permit Fee – per incident April 1 st to September 30 th , weather permitting	\$150
Plot/Niche Licence Application	\$125
Plot/Niche Interment Application – per incident	\$150
Winter In-ground Interment fee November 1 st to March 31 st	\$250
Burial Rights Research	\$250
Change of rightsholder or confirmation of legal representative	\$125
Plot/Niche License Return	85% of current plot/niche fee + Plot/Niche Licence Application Fee
Niche Opening and Closing - per incident	\$400
Niche Opening and Closing – per incident Saturdays, Sundays, and Statutory Holidays	\$600
All fees subject to GST	

DEFINITIONS FOR THE PURPOSES OF PLOT AND NICHE LICENSING FEE STRUCTURE

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5. **Historical Resident (Previous Resident):** Individual who resided in Foothills County, Town of Black Diamond, Town of Turner Valley, or Town of Diamond Valley for ten (10) consecutive years, but currently resides elsewhere. Proof of historical residency must be provided by the historical resident.

**FEE BYLAW SCHEDULE L
FOOTHILLS PATROL RATES AND FEES**

As contained in Bylaw 61/2023

FOOTHILLS PATROL RATES AND FEES

Foothills Patrol – Community Peace Officers

Peace Officer Special Event Pay Duty

Hourly rate includes:

1 peace officer and 1 patrol vehicle /
equipment

\$90.00 per hour

Minimum call out time:

4 hours