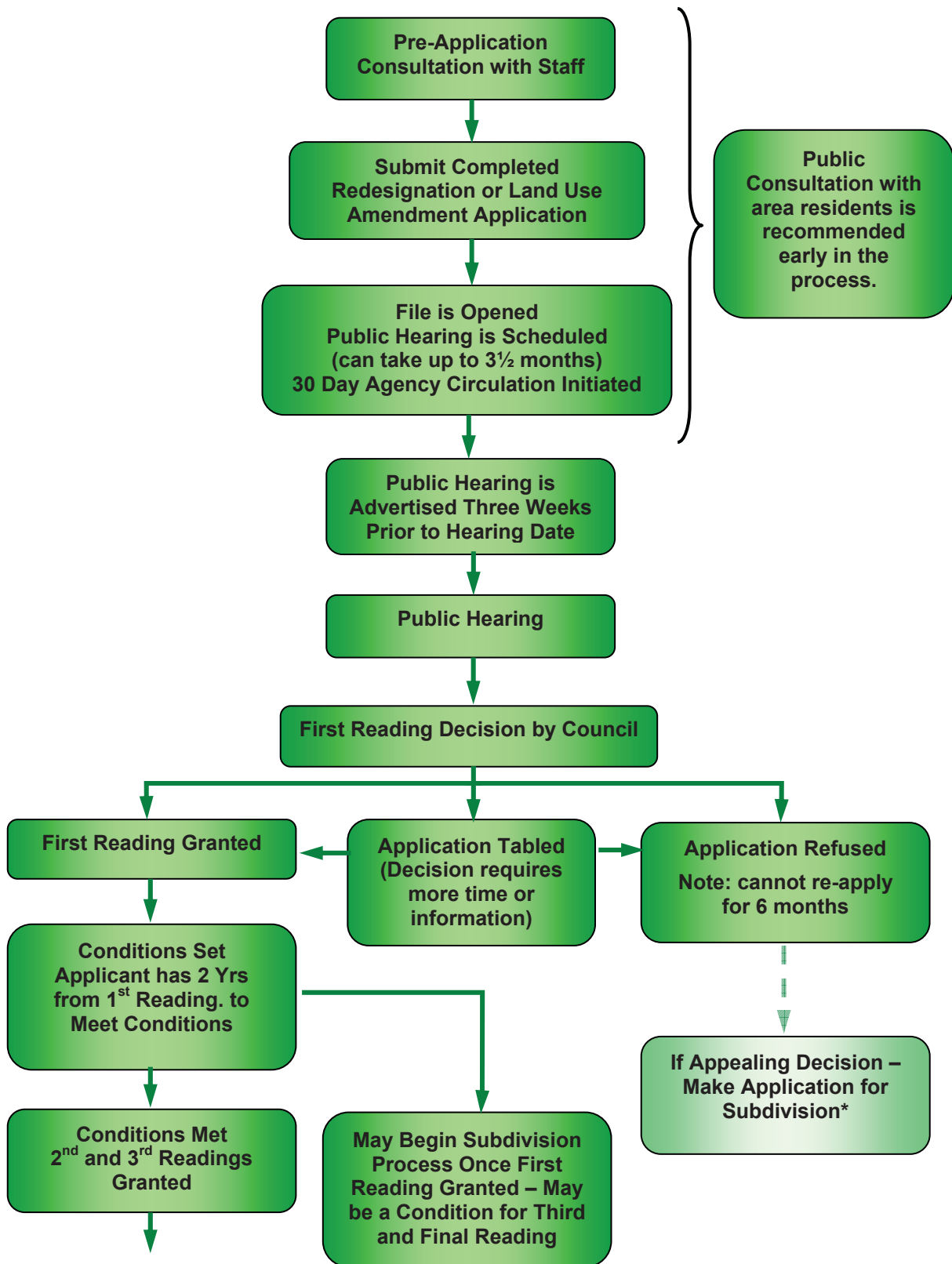


The Redesignation/Amendment to the Land Use Bylaw Process



Redesignation/Amendment to the Land Use Bylaw Application

An application for redesignation or amendment to the Land Use Bylaw to be considered complete requires: A completed application form, a complete site plan, a completed abandoned well sites form and all applicable fees.

Application forms may be obtained at the main reception desk at the MD office, or they may be found on the MD of Foothills website under *Bylaws Policies and Forms* at the following location: http://www.mdfoothills.com/council/resource_library.html

The **Site Plan** should show:

- The existing parcel(s) with area and dimensions
- The existing and proposed land use
- The proposed parcel(s) with area and dimensions
- Existing and proposed access to parcel(s)
- North arrow with site plan and text oriented correspondingly
- Location of all existing buildings, wells, septic tanks and fields
- Vegetation and physical characteristics throughout existing and proposed parcels
 - Treed areas
 - Water courses (intermittent and perennial)
 - Water bodies (including dugouts)
 - Ravines
 - Slopes in excess of 15%

The **abandoned well sites form** explains the landowners responsibility for identifying any potential abandoned well sites on the property for which an application is being submitted and then provides space to indicate that either due diligence has been undertaken and no abandoned sites have been located or that abandoned well sites were found and their locations on the site are indicated on a plan attached. This form can be obtained at the main reception of the MD office or on the MD's website under *Bylaws Policies and Forms – Forms – Abandoned Well Sites* at the following location: http://www.mdfoothills.com/council/resource_library.html

The **Fees** required with the application include a filing fee and an initial new lot fee (charged based on the number of new lots proposed). If the application is approved there will be a final lot fee based on the number of new lots to be created. The amounts for the fees can be found in the MD's Fee Bylaw and its associated schedules. This information can be obtained at the main reception of the MD office or on the MD's website under *Bylaws Policies and Forms – Forms - Fee Schedule* at the following location: http://www.mdfoothills.com/council/resource_library.html.