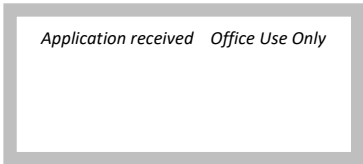


CHANGE IN USE OR INTENSITY PERMIT APPLICATION



Mail/Deliver: Planning Department
 Municipal District of Foothills No. 31
 Box 5605, 309 Macleod Tr. S.
 High River, AB T1V 1M7

THIS IS NOT A BUILDING PERMIT. Construction practices and standards of construction of any building or any structure authorized in conjunction with this Change in Use or Intensity Permit must be in accordance with the Alberta Building Code and Safety Codes Act and Regulations. ***An application must be made for all required Building and/or Safety Codes Permits.*** Construction required to accommodate this Change in Use or Intensity Permit may not commence, nor can the building be occupied, prior to the issuance of all required Development, Building, and Safety Code approvals.

FOR OFFICE USE ONLY

Fee Submitted: _____ Application No: _____
 Receipt No.: _____ Tax Roll No: _____
 Date Received: _____ Date Application Deemed Complete: _____

LANDOWNER INFORMATION

Name of Landowner(s) _____
 Address _____
 Province: _____ Postal Code _____
 Phone: _____ Email: _____

APPLICANT INFORMATION *(If different from Landowner)*

Name of Applicant: _____
 Business Name if different from Applicant Name: _____
 Address: _____
 Province: _____ Postal Code _____
 Phone: _____ Email: _____ + _____
 Do you have an existing Foothills County Business License? YES (If Yes, #) # _____ NO

PARCEL INFORMATION

Legal Land Description: _____
 Plan _____ Block _____ Lot _____ Unit _____ **AND/OR** _____ Quarter Section _____ Township _____ Range _____ Meridian
 Area of Lot (In Acre or Sq. m.): _____
 Bay/Address (If multiple unit building): _____
 Existing Development Permit #: _____ Date Development Permit Issued Complete _____
 Uses contemplated under the existing Development Permit: _____

PROPOSED USE/OCCUPANCY:

Proposed Use: _____

Will the Business be:

<input type="checkbox"/> Taking over an existing business	<input type="checkbox"/> Making changes to the current business
<input type="checkbox"/> Taking over an existing business and making changes	<input type="checkbox"/> New to this location

Description of Use: (type of use, onsite storage, hours of operation, on site employees, waste disposal, signage, servicing, parking, etc.) _____

Total Area Required for operation on site: _____

Any additional construction or alterations to building required to accommodate use: YES NO

If yes, please include details: _____

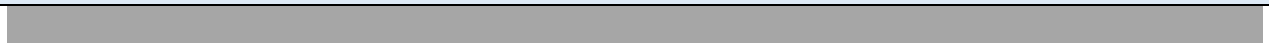
Area Required or utilized for storage on site: _____

Number of Parking Spaces Available: _____

BUILDING AND SAFETY CODES		
Are you proposing any construction or alterations to the space?	YES	NO
Are you first tenant to occupy the space?	YES	NO
Are you moving, replacing or constructing new walls, mezzanines, or floor assemblies?	YES	NO
Are you sharing space with another tenant?	YES	NO
ADDITIONAL INFORMATION		
Does the proposal involve a school, childcare facility, overnight medical facility, residence, or food, drink and/or cannabis business, as either the primary or ancillary use?	YES	NO
Is a waste management, recycling, or wastewater treatment facility being proposed as part of the use? <i>Note: The Subdivision and Development Regulation prohibits alcohol, hospital, food establishment, and residential uses from being approved within waste management facility setbacks</i>	YES	NO
Specify other supporting material attached that forms part of this application (i.e. Site plan, Covenants, Servicing plans and supporting information).		
Estimated Date of Move in: _____ Estimated Date of Completion for Any Work Required: _____		
_____ Signature of Landowner /Applicant	_____ Date	
_____ Signature of Landowner /Applicant	_____ Date	

FOR OFFICE USE ONLY	
Date Application Accepted as Complete: _____	
Multiple Potential Use Development Permit Conditions Met	<input type="checkbox"/> Complete
Permits Required:	<input type="checkbox"/> Building
	<input type="checkbox"/> Plumbing
	<input type="checkbox"/> Electrical
Inspections Completed:	<input type="checkbox"/> Building
	<input type="checkbox"/> Plumbing
	<input type="checkbox"/> Electrical
	<input type="checkbox"/> Fire
Building Permits Completed and Signed Off	Date: _____
Safety Codes Permits Completed and Signed Off	Date: _____
Inspections Completed:	Date: _____

File Manager: _____
Date Change of Use or Intensity Permit Issued: _____
Signature: _____





Declaration of Understanding

Foothills County

309 Macleod Trail, Box 5605, High River, AB T1V 1M7. Tel: 403-652-2341 Fax: 403-652-7880

Please sign Declaration of Understanding, before returning to Foothills County with Tenancy Permit Application

LANDOWNER/APPLICANT DECLARATION

This is to certify that the Landowner(s)/Applicant(s) namely:

_____	_____
Landowner	Applicant
_____	_____
Landowner	Applicant

In relation to the submission of this application, I certify that all information submitted with this application, including information shown on plans and documents, to be true and correct. Incomplete or inactive applications may be cancelled or denied at the discretion of the Development Authority.

I understand:

- a. It is the Landowner's/Applicant's responsibility to ensure that the existing Development Permit for the overall uses of the site is complete and is operating in good standing;
- b. It is the Landowner's/Applicant's responsibility to ensure the proposed use of the site complies with all conditions of the existing development permit;
- c. It is the Landowner's/Applicant's responsibility to identify any new construction or alterations required to the building to accommodate the new use beyond what is noted in the development permit or subsequent building and safety permit approvals and to ensure that all approvals and inspections required for such are completed before tenancy approval and occupancy of the site;
- d. No further variances to the Land Use Bylaw or to existing permits are required or being applied for to accommodate this development;
- e. It is the "Landowner's/Applicant's responsibility to comply with all necessary Building Permit, Safety Code and Fire Code requirements;
- f. It is the Landowner's/Applicant's responsibility to ensure that all applicable building and safety codes permits have been obtained and are complied with;
- g. It is the Landowner's/Applicant's responsibility to ensure that a Foothills County business license is obtained and maintained in good standing during the duration of tenancy.

Name of Landowner/Applicant (Please Print)

Name of Landowner /Applicant (Please Print)

Signature of /Landowner/Applicant

Signature of /Landowner/Applicant

Date Signed

Date Signed