



# Subdivision Application

Foothills County

309 Macleod Trail, Box 5605, High River, AB T1V 1M7 • Tel: 403-652-2341 Fax: 403-652-7880

www.foothillscountyab.ca

**This form is to be completed in full wherever applicable by the registered owners of the land that is the subject of the application or by a person authorized to act on the registered owner's behalf.**

**FOR OFFICIAL USE ONLY**

Date of Receipt: \_\_\_\_\_ Date Deemed Complete: \_\_\_\_\_ Roll #: \_\_\_\_\_  
Fees Submitted: \_\_\_\_\_ Receipt No.: \_\_\_\_\_ File No.: \_\_\_\_\_

**1. NAME OF REGISTERED OWNERS OF LAND TO BE SUBDIVIDED:**

\_\_\_\_\_  
Address \_\_\_\_\_ Postal Code \_\_\_\_\_  
Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_  
I consent to receive documents by email:  Yes  No Email Address: \_\_\_\_\_

**2. NAME OF AUTHORIZED PERSON ACTING ON BEHALF OF REGISTERED OWNER(S) (IF ANY):**

\_\_\_\_\_  
Address \_\_\_\_\_ Postal Code \_\_\_\_\_  
Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_  
I consent to receive documents by email:  Yes  No Email Address: \_\_\_\_\_  
I (We) \_\_\_\_\_ hereby authorize \_\_\_\_\_  
to act on my (our) behalf on matters pertaining to this application for subdivision.

\_\_\_\_\_  
Signature of Landowner(s) Date Signature of Landowner(s) Date

**3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED:**

All/part of the \_\_\_\_\_ 1/4 Sec. \_\_\_\_\_ Twp. \_\_\_\_\_ Range \_\_\_\_\_ West of \_\_\_\_\_ Meridian.  
Being all/parts of Lot \_\_\_\_\_ Block \_\_\_\_\_ Reg. Plan No. \_\_\_\_\_ C.O.T. No. \_\_\_\_\_  
Total area of the above parcel of land to be subdivided \_\_\_\_\_ hectares ( \_\_\_\_\_ acres).  
Municipal Address (if applicable) \_\_\_\_\_

**4. LOCATION OF LAND TO BE SUBDIVIDED:**

- a. The land is situated in Foothills County.
- b. Is the land situated immediately adjacent to the municipal boundary? Yes \_\_\_\_\_ No \_\_\_\_\_  
If **Yes**, the adjoining municipality is \_\_\_\_\_
- c. Is the land situated within 1.6 kilometres (1 mile) of the centre line of a Highway right of way?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If **Yes**, the Highway is No. \_\_\_\_\_
- d. Does the proposed parcel contain or is adjacent to a river, stream, lake or other body of water, or by a drainage ditch or canal? Yes \_\_\_\_\_ No \_\_\_\_\_ If **Yes**, state its name \_\_\_\_\_
- e. Is the land within 1.5 kilometres (0.93 miles) of a sour gas facility? Yes \_\_\_\_\_ No \_\_\_\_\_
- f. Are there any oil or gas wells or pipelines on or within 100 metres of the land? Yes \_\_\_\_\_ No \_\_\_\_\_

**5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED:**

- a. Describe existing use of the land as classified under a land use bylaw \_\_\_\_\_
- b. Describe proposed use of the land as classified under a land use bylaw \_\_\_\_\_
- c. Number of new parcels being created \_\_\_\_\_
- d. Size of parcels being created \_\_\_\_\_

**6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:**

- a. Describe the nature of the topography of the land (flat, rolling, steep, mixed) \_\_\_\_\_  
\_\_\_\_\_
- b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, sloughs, creeks, etc.) \_\_\_\_\_  
\_\_\_\_\_
- c. Describe the kind of soil on the land (sandy, loam, clay, etc.) \_\_\_\_\_  
\_\_\_\_\_

**7. EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED:**

Describe any building, historical or otherwise and any structures on the land and whether they are to be demolished or moved:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**8. WATER AND SEWER SERVICES**

If the proposed subdivision is to be served by other than a water distribution system and a wastewater collection system, describe the manner of providing water and sewage disposal: \_\_\_\_\_

\_\_\_\_\_

**9. REGISTERED OWNER(S) OR PERSON ACTING ON HIS /HER BEHALF:**

I/We, \_\_\_\_\_ hereby certify that

- I/We are the registered owner(s), or
- I/We are authorized to act on behalf of the registered owner(s)

and that the information given on this form is full and complete and is, to the best of my/our knowledge, a true statement of the facts relating to this application for subdivision.

Address \_\_\_\_\_

Signed \_\_\_\_\_

Date: \_\_\_\_\_ Phone No. \_\_\_\_\_

**RIGHT OF ENTRY**

I/We, \_\_\_\_\_ hereby authorize

Foothills County to enter my/our land for the purpose of conducting a site inspection in connection with my/our application for subdivision.

This right is granted pursuant to Section 653(2) of the Municipal Government Act.

\_\_\_\_\_

\_\_\_\_\_

Signature of Registered Owner(s)

THIS SECTION FOR OFFICIAL USE	
Decision _____	
The reasons for refusal or conditions of approval are attached.	
Date _____	
Signed _____ (Authorized Officer of Approving Authority)	