

Foothills Cemetery Board Meeting Agenda

December 18, 2025 at 9:30 am via Zoom

Item No. 1 - Call to order

Chairperson's statement: Just a reminder this meeting is being livestreamed and will be posted on the Foothills County website.

Item No. 2 – Introductions - H. Martin

Division 3 Councillor, Laura Kendall

Item No. 3 – Agenda – H. Martin

3.1 Additions or deletions from agenda

Additions:

Deletions:

3.2 Adoption of Agenda

Item No. 4. – Board Acknowledgment – H. Martin

4.1 Municipal Councillor and Board Member Acknowledgement

Item No. 5 – Minutes – H. Martin

5.1 Cancellation of the October 16, 2025 meeting

5.2 Adoption of September 18, 2025 minutes

Item No. 6 – Cemetery Update – C. Antony

6.1 Cemetery Specialist Report

6.2 Cemetery Inventory 2025 Interim Report

Item No. 7 – CONFIDENTIAL – Closed Session

7.1 Closed Session – Advice from Officials

7.2 Motions from Closed Session

Item No. 8 – Business - J. Kortenschyl-Allan

8.1 Acknowledgment of November 18, 2025 – Emergent Request for Additional Funding

8.2 Advertising for Community Member at Large

8.3 2025 Work Item Update

8.4 2026 Operating Budget and Capital Projects

8.5 2026 Fees

Item No. 9 - Round Table

9.1 Round Table Discussion

9.2 Action Items arising from this meeting

Item No. 10 – Meetings

Meetings for 2025

February 20, April 17, ~~June 19~~, June 12, September 18, 1:30pm (Budget Discussion), ~~October 16~~ (tentative),
December 19 18 (corrected)

10.1 Proposed 2026 Meeting Schedule**2026 Meetings - 3rd Thursday of even months 2026 (generally) at 9:30am**

February 19, April 16, June 18, September 17 @ 1:30pm, October 15, December 17.

10.2 Next Meeting**Item No. 11 – Adjournment**