



AGENDA

Foothills Regional Services Commission

Waste Water Operations

Monday November 24, 2025

Zoom virtual meeting

*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. *ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING
Recommendation: The minutes of the meeting held on Monday September 22, 2025 be accepted as presented.
5. *ACCOUNTS PAYABLE
Recommendation: The Accounts Payable dated October 27, 2025 in the amount of \$5,119.11 be accepted for payment.

Recommendation: The Accounts Payable dated November 24, 2025 in the amount of \$4,468.98 be accepted for payment.
6. BUSINESS
 - A. Frank Lake Lift Station/Pipeline Update – Harry Riva Cambrin.
 - B. *Waste Water Flow Table – September 2025 & October 2025 – Harry Riva Cambrin.
 - C.
 - D.
 - E. Round Table Discussion.
7. NEXT MEETING
Next scheduled regular meeting held on December ___, 2025 at 9:30 a.m. via Zoom virtual meeting.
8. ADJOURNMENT



MINUTES
Foothills Regional Services Commission
Waste Water Operations
Monday September 22, 2025
Zoom Virtual meeting

Officers: Harry Riva Cambrin, CAO

Directors: Rachel Swendseid, Chair, Okotoks Director
Delilah Miller, Foothills County Director
Michael Nychyk, Vice-Chair, High River Director

Staff: Courtney Russell, Landfill Coordinator
Felicia Fairweather, Legislative Services Assistant

Absent: Reginald Hammond, Director of Corporate Services

Meeting
Call to Order: Chair Rachel Swendseid called the meeting to order at 9:40 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 097/2025**
Moved by Director Michael Nychyk that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 098/2025**
Moved by Director Delilah Miller that the minutes of the meeting held Monday August 25, 2025 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 099/2025**
Moved by Director Delilah Miller that the accounts payable dated September 22, 2025 in the amount of \$4,853.39 be accepted for payment.

CARRIED

Operations Update: Frank Lake Lift Station/ Pipeline Update – Harry Riva Cambrin
1. No issues to report.

Waste Water Flows: Discussed the Waste Water flows for August 2025.

RESOLUTION 100/2025
Moved by Director Delilah Miller that the Frank Lake lift station update and Waste Water Volumes for August 2025 be accepted for information.

CARRIED



MINUTES
Foothills Regional Services Commission
Waste Water Operations
Monday September 22, 2025
Zoom Virtual meeting

There was round table discussion.

Next Meeting: Next scheduled in virtual meeting held after the Municipal Election.

Adjournment: **RESOLUTION 101/2025**
Moved by Director Delilah Miller that the Foothills Regional Services Commission – Waste Water Operations meeting of September 22, 2025 be adjourned at 9:48 a.m.

CARRIED

Chairman

CAO

Foothills Regional Services Commission - Frank Lake
Accounts for Approval
October 27, 2025

<u>Cheque #</u>	<u>Vendor Name</u>	<u>Cheque Amt</u>
1796	Town of High River Inv 110197, 110209 - Sep/25 maintenance, phone line	\$1,199.44

Cheque Total		\$1,199.44
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Preauthorized Payments

10-19-25	Telus Communications	\$136.61
10-28-25	Alberta Municipal Services (power)	\$3,783.06

		\$3,919.67
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Pre-Authorized Payment Total

		\$5,119.11
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Grand Total

Foothills Regional Services Commission - Frank Lake
Accounts for Approval
November 24, 2025

<u>Cheque #</u>	<u>Vendor Name</u>	<u>Cheque Amt</u>
1797	Town of High River Oct/25 maintenance	\$1,193.44

Cheque Total		\$1,193.44
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Preauthorized Payments

11-19-25	Telus Communications	\$136.61
11-28-25	Alberta Municipal Services (power)	\$3,138.93

		\$3,275.54
Pre-Authorized Payment Total		
		\$4,468.98
Grand Total		

Table 1: 2025 YTD Breakdown of Wastewater Pumped to Frank Lake

2025	Total Flow to Frank Lake 000,000 IG	Average Flow to Frank Lake IGPM	Total Flow from Cargill 000,000 IG	Average Flow from Cargill IGPM	Total Flow from High River 000,000 IG	Average Flow from High River IGPM	Total Flow from F.C. 000,000 IG	Average Flow from F.C. IGPM
Jan-25	89.1	1996	34.6	775	54.2	1214	0.3	7
Feb-25	58.8	1458	28.0	670	30.5	756	0.4	10
Mar-25	63.3	1418	33.7	755	29.0	719	0.5	11
Apr-25	59.1	1368	33.3	771	25.2	583	0.5	12
May-25	62.3	1396	32.2	721	29.3	678	0.7	16
Jun-25	63.3	1465	34.5	799	27.9	646	0.9	21
Jul-25	71.8	1608	38.0	851	32.2	721	1.6	36
Aug-25	70.2	1573	34.9	782	34.3	768	0.9	20
Sep-25	68.0	1523	35.3	791	32.3	724	0.4	9
Oct-25	0.0	0	0.0	0	0.0	0	0.0	0
Nov-25	0.0	0	0.0	0	0.0	0	0.0	0
Dec-25	0.0	0	0.0	0	0.0	0	0.0	0
YTD Totals	606		305		295		6.2	

Table 2: Historical Flows to Frank Lake

Month	2016 Total Flow 000,000 IG	2017 Total Flow 000,000 IG	2018 Total Flow 000,000 IG	2019 Total Flow 000,000 IG	2020 Total Flow 000,000 IG	2021 Total Flow 000,000 IG	2022 Total Flow 000,000 IG	2023 Total Flow 000,000 IG	2024 Total Flow 000,000 IG
January	65	60	54	60	60	60	64	69	68
February	57	55	52	55	57	57	57	59	62
March	65	64	61	65	66	65	65	67	69
April	61	62	65	58	43	61	64	61	65
May	65	67	67	65	61	64	68	65	74
June	65	71	62	67	71	66	76	62	71
July	67	63	58	72	68	71	75	62	68
August	71	62	58	67	62	69	67	59	87
September	65	60	57	67	61	60	64	63	63
October	69	62	58	67	64	65	68	67	57
November	62	61	59	64	64	60	66	67	60
December	60	58	57	58	62	58	63	67	60
Totals:	772	745	708	765	739	756	797	768	804

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Aug-25	70.2	1573	34.9	782	34.3	768	0.9	20
Sep-25	68.0	1523	35.3	791	32.3	724	0.4	9
Oct-25	59.1	1324	32.8	735	26.0	582	0.2	4
Nov-25	0.0	0	0.0	0	0.0	0	0.0	0
Dec-25	0.0	0	0.0	0	0.0	0	0.0	0
YTD Totals	665		337		321		6.4	

Table 2: Historical Flows to Frank Lake

Month	2016 Total Flow 000,000 IG	2017 Total Flow 000,000 IG	2018 Total Flow 000,000 IG	2019 Total Flow 000,000 IG	2020 Total Flow 000,000 IG	2021 Total Flow 000,000 IG	2022 Total Flow 000,000 IG	2023 Total Flow 000,000 IG	2024 Total Flow 000,000 IG
January	65	60	54	60	60	60	64	69	68
February	57	55	52	55	57	57	57	59	62
March	65	64	61	65	66	65	65	67	69
April	61	62	65	58	43	61	64	61	65
May	65	67	67	65	61	64	68	65	74
June	65	71	62	67	71	66	76	62	71
July	67	63	58	72	68	71	75	62	68
August	71	62	58	67	62	69	67	59	87
September	65	60	57	67	61	60	64	63	63
October	69	62	58	67	64	65	68	67	57
November	62	61	59	64	64	60	66	67	60
December	60	58	57	58	62	58	63	67	60
Totals:	772	745	708	765	739	756	797	768	804