



**AGENDA**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
Monday August 25, 2025  
Zoom virtual meeting

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\*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. \*ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING  
*Recommendation:* The minutes of the meeting held on Monday July 7, 2025 be accepted as presented.
5. \*ACCOUNTS PAYABLE  
*Recommendation:* The Accounts Payable dated August 5, 2025 in the amount of \$10,831.84 be accepted for payment.  
  
*Recommendation:* The Accounts Payable dated August 25, 2025 in the amount of \$5,389.91 be accepted for payment.
6. BUSINESS
  - A. Frank Lake Lift Station/Pipeline Update – Harry Riva Cambrin.
  - B. \*Waste Water Flow Tables – June & July 2025 – Harry Riva Cambrin.
  - C.
  - D.
  - E. Round Table Discussion.
7. NEXT MEETING  
Next scheduled regular meeting held on September 22, 2025 at 9:30 a.m. via Zoom virtual meeting.
8. ADJOURNMENT



**MINUTES**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
Monday July 07, 2025  
Foothills County Administration Office/  
Hybrid virtual meeting – Council Chambers

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Officers: Harry Riva Cambrin, CAO  
Reginald Hammond, Director of Corporate Services

Directors: Rachel Swendseid, Chair, Okotoks Director  
Delilah Miller, Foothills County Director  
Michael Nychyk, Vice-Chair, High River Director

Staff: Courtney Russell, Landfill Coordinator  
Krista Conrad, Legislative Services Assistant

Meeting  
Call to Order: Chair Rachel Swendseid called the meeting to order at 9:53 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 074/2025**  
Moved by Director Delilah Miller that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 075/2025**  
Moved by Director Michael Nychyk that the minutes of the meeting held Monday May 26, 2025 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 076/2025**  
Moved by Director Delilah Miller that the accounts payable dated July 7, 2025, in the amount of \$3,791.13 be accepted for payment.

CARRIED

Operations Update: Frank Lake Lift Station/ Pipeline Update – Harry Riva Cambrin

1. No issues to report.
2. Pump still out for repairs.

Waste Water Flows: Discussed the Waste Water flows for May 2025.

**RESOLUTION 077/2025**  
Moved by Director Michael Nychyk that the Frank Lake lift station update and Waste Water Volumes for May 2025 be accepted for information.

CARRIED



**MINUTES**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
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There was round table discussion.

Next Meeting: Next scheduled in virtual meeting on Monday August 25, 2025, immediately following the Landfill Operations meeting.

Adjournment: **RESOLUTION 078/2025**  
Moved by Director Delilah Miller that the Foothills Regional Services Commission – Waste Water Operations meeting of July 7, 2025 be adjourned at 9:59 a.m.

CARRIED

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
CAO

**Foothills Regional Services Commission - Frank Lake  
Accounts for Approval  
August 5, 2025**

<u>Cheque #</u>	<u>Vendor Name</u>	<u>Cheque Amt</u>
1789	BP Propane Distributors Ltd. Inv 421432 - tank rental & propane	\$856.34
1790	Foothills County Inv 35991 - admin fee Jan-June/25	\$5,253.00
1791	Town of High River Inv 109794, 109795 June/25 maintenance, phone	\$1,199.44
<b>Cheque Total</b>		<u>\$7,308.78</u>

Preauthorized Payments

07-21-25	Telus Communications	\$136.61
07-29-25	Alberta Municipal Services (power)	\$3,386.45
		<u>\$3,523.06</u>
<b>Pre-Authorized Payment Total</b>		<u>\$10,831.84</u>
<b>Grand Total</b>		<u><u>\$10,831.84</u></u>

**Foothills Regional Services Commission - Frank Lake  
Accounts for Approval  
August 25, 2025**

<u>Cheque #</u>	<u>Vendor Name</u>	<u>Cheque Amt</u>
1792	Chamco Industries Ltd, Inv 6025018ADR - annual pump services	\$1,745.17
1793	Town of High River Inv 109925 - July/25 maintenance	\$1,193.44
<b>Cheque Total</b>		<u>\$2,938.61</u>

Preauthorized Payments

08-19-25	Telus Communications	\$136.61
08-29-25	Alberta Municipal Services (power)	\$2,314.69
		<u>\$2,451.30</u>
<b>Pre-Authorized Payment Total</b>		<u>\$5,389.91</u>
<b>Grand Total</b>		<u><u>\$5,389.91</u></u>

**Table 1: 2025 YTD Breakdown of Wastewater Pumped to Frank Lake**

2025	Total Flow to Frank Lake 000,000 IG	Average Flow to Frank Lake IGPM	Total Flow from Cargill 000,000 IG	Average Flow from Cargill IGPM	Total Flow from High River 000,000 IG	Average Flow from High River IGPM	Total Flow from F.C. 000,000 IG	Average Flow from F.C. IGPM
Jan-25	89.1	1996	34.6	775	54.2	1214	0.3	7
Feb-25	58.8	1458	28.0	670	30.5	756	0.4	10
Mar-25	63.3	1418	33.7	755	29.0	719	0.5	11
Apr-25	59.1	1368	33.3	771	25.2	583	0.5	12
May-25	62.3	1396	32.2	721	29.3	678	0.7	16
Jun-25	63.3	1465	34.5	799	27.9	646	0.9	21
Jul-25	0.0	0	0.0	0	0.0	0	0.0	0
Aug-25	0.0	0	0.0	0	0.0	0	0.0	0
Sep-25	0.0	0	0.0	0	0.0	0	0.0	0
Oct-25	0.0	0	0.0	0	0.0	0	0.0	0
Nov-25	0.0	0	0.0	0	0.0	0	0.0	0
Dec-25	0.0	0	0.0	0	0.0	0	0.0	0
<b>YTD Totals</b>	<b>396</b>		<b>196</b>		<b>196</b>		<b>3.3</b>	

**Table 2: Historical Flows to Frank Lake**

Month	2016 Total Flow 000,000 IG	2017 Total Flow 000,000 IG	2018 Total Flow 000,000 IG	2019 Total Flow 000,000 IG	2020 Total Flow 000,000 IG	2021 Total Flow 000,000 IG	2022 Total Flow 000,000 IG	2023 Total Flow 000,000 IG	2024 Total Flow 000,000 IG
January	65	60	54	60	60	60	64	69	68
February	57	55	52	55	57	57	57	59	62
March	65	64	61	65	66	65	65	67	69
April	61	62	65	58	43	61	64	61	65
May	65	67	67	65	61	64	68	65	74
June	65	71	62	67	71	66	76	62	71
July	67	63	58	72	68	71	75	62	68
August	71	62	58	67	62	69	67	59	87
September	65	60	57	67	61	60	64	63	63
October	69	62	58	67	64	65	68	67	57
November	62	61	59	64	64	60	66	67	60
December	60	58	57	58	62	58	63	67	60
<b>Totals:</b>	<b>772</b>	<b>745</b>	<b>708</b>	<b>765</b>	<b>739</b>	<b>756</b>	<b>797</b>	<b>768</b>	<b>804</b>

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Jan-25	89.1	1996	34.6	775	54.2	1214	0.3	7
Feb-25	58.8	1458	28.0	670	30.5	756	0.4	10
Mar-25	63.3	1418	33.7	755	29.0	719	0.5	11
Apr-25	59.1	1368	33.3	771	25.2	583	0.5	12
May-25	62.3	1396	32.2	721	29.3	678	0.7	16
Jun-25	63.3	1465	34.5	799	27.9	646	0.9	21
Jul-25	71.8	1608	38.0	851	32.2	721	1.6	36
Aug-25	0.0	0	0.0	0	0.0	0	0.0	0
Sep-25	0.0	0	0.0	0	0.0	0	0.0	0
Oct-25	0.0	0	0.0	0	0.0	0	0.0	0
Nov-25	0.0	0	0.0	0	0.0	0	0.0	0
Dec-25	0.0	0	0.0	0	0.0	0	0.0	0
<b>YTD Totals</b>	<b>468</b>		<b>234</b>		<b>228</b>		<b>4.9</b>	

**Table 2: Historical Flows to Frank Lake**

Month	2016 Total Flow 000,000 IG	2017 Total Flow 000,000 IG	2018 Total Flow 000,000 IG	2019 Total Flow 000,000 IG	2020 Total Flow 000,000 IG	2021 Total Flow 000,000 IG	2022 Total Flow 000,000 IG	2023 Total Flow 000,000 IG	2024 Total Flow 000,000 IG
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February	57	55	52	55	57	57	57	59	62
March	65	64	61	65	66	65	65	67	69
April	61	62	65	58	43	61	64	61	65
May	65	67	67	65	61	64	68	65	74
June	65	71	62	67	71	66	76	62	71
July	67	63	58	72	68	71	75	62	68
August	71	62	58	67	62	69	67	59	87
September	65	60	57	67	61	60	64	63	63
October	69	62	58	67	64	65	68	67	57
November	62	61	59	64	64	60	66	67	60
December	60	58	57	58	62	58	63	67	60
<b>Totals:</b>	<b>772</b>	<b>745</b>	<b>708</b>	<b>765</b>	<b>739</b>	<b>756</b>	<b>797</b>	<b>768</b>	<b>804</b>